

AMERICAN PERSONNEL AND GUIDANCE ASSOCIATION

1960 - 1961 EXECUTIVE COUNCIL

Meeting, May 27-28, 1960

Minutes of First Session, May 27

Daniel D. Feder, Presiding

I. CALL TO ORDER

The meeting was called to order by President Feder at 9:15 a.m. in the APGA Headquarters Building, Washington, D. C. Members in attendance were: Dr. Arbuckle, Dr. Carlin, Dr. Craig, Dr. Cummings, Dr. Dugan, Dr. Hopwood, Dr. Jacobs, Dr. McCully, Mr. Murphy, Dr. Peets, Dr. Roeber, Dr. Scott, Dr. Truax, Dr. Twiford, Miss Wood, and Dr. Hitchcock. Dr. Lofquist was not in attendance. Dr. Feder welcomed the Council members and introduced the new members.

A. Review of Minutes

President Feder called attention to the minutes of the previous Executive Council meetings and asked the Executive Director to briefly outline the actions taken and the items requiring additional action. The President then called for any questions or comments on these minutes. Dr. McCully called attention to the motion on page six of the minutes concerning the ACPA project on the monograph series and questioned the appropriateness of adopting a motion that presumably involves an obligation prior to the time when there is serious study given to the budget for the fiscal year involved. President Feder noted this question and stated that it could be considered when the budget is taken up and also that the policy question could be taken up under new business. It was moved by Dr. Arbuckle and seconded by Dr. Truax that: The minutes of the last Executive Council meetings be approved as presented. Motion passed.

II. REPORTS OF OFFICERS AND COMMITTEES

A. Officers

1. President. Dr. Feder reported that the Committee appointments for the coming year are almost completed and that there are only a couple of appointments remaining. He advised that plans for the 1961 Convention are well under way and that there is every reason to feel that there will be very adequate facilities and an excellent meeting. A three-day workshop has been held in Denver for the Convention personnel.

President Feder further advised that he has sent a first communication to members of the APGA Assembly for 1961 and that he plans to continue communications with them in an attempt to give them a greater involvement in their duties as Assembly representatives. (At this point Dr. Feder gave a summary of the several appointments in Washington the day before the Council meeting. He stated that this information was for the Council only and would not be recorded in the minutes.)

2. Executive Director. The Executive Director reported on the several staff changes in the Headquarters Office and outlined briefly the plans for completion of the renovation and furnishing of the building. He mentioned the Employees* Association and some of its activities. Attention was called to the several new publications and it was stated that the response to the Student Financial Aid manual has been particularly good. A letter of thanks was presented from Dr. Iverson for the support of the Council.

The information was given that Dr. Walter Johnson had arranged for a staff member from Michigan State University, Dr. Peter Haines, to spend a day in the Headquarters Office to review the organization and the space in both buildings, and to study the space utilization. Dr. Haines will be in the office next week.

3. Treasurer. Dr. McCully reported that he feels there is a relatively bright outlook to the finances of the organization. If the budget as presented is approved, the construction loan and the remaining renovation and furnishing of the building can be completed this year. He outlined the history of the financing of the Headquarters building and the present picture on the payments, and advised that by the end of the present fiscal year there will be only the initial mortgage and its interest remaining to be paid. The Treasurer advised that the budget that would be presented would be in balance and that it would be divided into building fund and operating fund. He advised the Council that in the process of paying off the building, the Association is acquiring a very large capital asset not only in terms of what has been paid but also in the fact that the property is increasing in value. Dr. McCully stated that it seems that a sound strategy for this year is to pay off the building fund and we should make it clear that this year will be the final year of building fund approaches to the members.

In concluding his report, Dr. McCully stated that since many of the discussions that will be taken up by the Council have financial implications and many of the decisions will have budget overtones, it might be appropriate to take up the budget matters first so that the Council will be in a better position to take up some of the other items. It was moved by Dr. McCully and seconded by Dr. Roeber that: The order of business as outlined on the agenda be suspended and that the Council move immediately to Items III,B (Personnel Practices) and IV,A (Budget). Motion passed.

The Council first took up Agenda Item III, B, the recommendations of the Personnel Practices Committee. Dr. Scott reported as Chairman of the Committee. He advised that the Committee had been appointed a year ago and at this time has five recommendations to present. These were read to the Council and are attached to these minutes as Appendix A. There was some discussion on recommendation number three of the report, and the Committee was asked how the salary schedule was arrived at. Information on this was given by Mr. Murphy. After further discussion, Dr. McCully stated that something like this is needed now and then, and on the basis of experience it can be determined how this salary scale will work. Dr. Scott stated that item six had been omitted from the report given to the Council members but asked that this be included in the Committee's recommendations. (This recommendation is included in the report attached to these minutes.) It was moved by Dr. Scott and seconded by Dr. Arbuckle that: The Personnel Policies Committee report dated as of May 27, 1960 is adopted with the addition of Item six to the Statement. Motion passed.

It was moved by Dr. Arbuckle and seconded by Dr. Carlin that: The President is requested to appoint a Committee to study a retirement program for the Association. Motion passed.

Dr. McCully presented the proposed budget for 1960-61. He asked that before getting into the actual budget, the Council consider the assumptions that have been drawn up. Dr. McCully read the assumptions and commented on each one. Particular attention was given to the items concerning the building fund, advertising, and the membership directory.

The meeting recessed at 12:10 p.m.

The meeting resumed at 1:10 p.m. with the continuation of the budget presentation. The building fund budget was presented and there was discussion on the matter of completing the building fund drives during this fiscal year. It was the general feeling of the Council that it should be made definite that the fund drives will not continue beyond the current drive. It was moved by Dr. McCully and seconded by Dr. Truax that: The proposed building fund budget for 1960-61 be adopted as presented. Motion passed.

The Council then took up the proposed operating budget for 1960-61. It was moved by Dr. McCully and seconded by Dr. Carlin that: The proposed operating budget for 1960-61 be adopted as presented. The discussion following the motion centered around the membership directory and whether the income figure proposed for this was a realistic one. Dr. Roeber presented a proposal concerning the price for the directory and it was moved by Dr. Roeber that: The pre-publication price be \$2.50 and the post-publication price \$3.50. This motion was ruled out of order at this time since it did not affect the figures in the budget. Following further discussion of the operating budget, President Feder called for a vote on the motion to adopt the proposed budget. Motion passed.

Following action on the building fund and operating budgets for 1960-61, the Council returned to the agenda and proceeded with item II.

B. Committee Reports

1. Membership Committee. Mr. Murphy reported on the meeting of the Committee held just prior to this Council meeting. He advised that there are six new members on the Committee this year and that therefore much of the time had had to be devoted to in-service training of these new members. He stated that it was hoped that many procedures could be ironed out during this coming year. The first draft of a proposed membership manual was presented and the Council was asked to comment on this. Mr. Murphy expressed the appreciation of the Committee for the authorization to hold the meeting of the Membership Committee. Several recommendations were presented to the Council from the Committee. President Feder stated that the report of the Membership Committee is accepted and the recommendations will be taken up under the item of new business on the agenda.

2. Committee on Professional Training, Licensing and Certification. Dr. Dugan reported on the background of the Committee and stated that he had taken over the chairmanship during the past year when Dr. MacMinn had resigned. The Committee had

a meeting at the last Convention and feels that at this time it needs some guidance in establishing what its purpose should be. He questioned whether the Committee is expected to undertake projects independently as a Committee under the approval of the Council or whether it should stimulate and encourage projects and activities related to standards of training, certification and licensing and then attempt to coordinate these. Dr. Dugan further stated that the Committee feels that the latter of these two is probably the more feasible and that at this time they are in the stage of trying to determine how to go about this. Attention was called to the NAGSCT project and Dr. Dugan advised that the Committee feels that it should encourage the development of this. He emphasized the importance of communication to avoid duplication by different Divisions and expressed the hope that the Committee could have a physical meeting at some time other than during the Convention. Dr. Dugan expressed the hope that the representatives on this APGA Committee from the Divisions would be members of the corresponding committees in their respective Divisions.

In the discussion of Dr. Dugan's report, Dr. Jacobs expressed the feeling that the Committee is important in that it can act as a resource to the Division committees. He stated that he does not feel that the Association is at the point where this Committee can act for the entire Association as there are not enough common features and each Division should act on its own. Dr. Arbuckle felt that there should be Divisional Committees working on the same things as the APGA Committee as these things affect the particular Division.

III. UNFINISHED BUSINESS

A. Relationships of APGA to International Organizations and to national organizations in foreign countries

Dr. Roeber asked if it had been determined whether the Constitution would forbid any affiliations with any other groups, and President Feder stated that the Constitution makes no mention of this. He stated that the Constitution is an enabling document and that if the Council takes action that is not prohibited, that such action would not be illegal. The Council then took up the matter of the recommendation from the International Relations Committee that APGA join the International Vocational Guidance Association. The Executive Director reported on the history of communications with the IVGA and on the information that has been obtained about the group. There was considerable discussion on the advisability of APGA joining the IVGA and Dr. McCully questioned whether the Council has the authority to act on this, and stated his feeling that it would have to be acted upon by the Assembly also. It was moved by Dr. Roeber and seconded by Dr. Truax that: The Executive Council recommends to the APGA Assembly that APGA become a member of the International Vocational Guidance Association. Following the motion there was further discussion on this matter and a substitute motion was proposed by Miss Wood that: The Council ask the International Relations Committee to look into the question further and to obtain answers to several specific questions about the IVGA. There was no second to the motion, and from discussion it was pointed out that the International Relations Committee feels that it has gathered all of the information asked for about the group. It was then proposed that Dr. Scott be asked to study the information on the IVGA and report to the Council. It was moved by Dr. Scott and seconded by Dr. Roeber that: Action on Dr. Roeber's motion concerning the IVGA be postponed until the second session of this Council meeting. Motion passed.

C. Legislative Program

President Feder called the attention of the Council to a resolution that had been passed by the Assembly meetings in Philadelphia as follows:

Whereas, we recognize the potential impact of the National Defense Education Act of 1958 upon the direction and emphasis of the American educational program and whereas we express appreciation to the Congress of the U.S.A. for its foresight in the encouragement of a higher quality of educational achievement; and, whereas, we believe that guidance services should be provided for all pupils regardless of scholastic level or ability, therefore, be it resolved that the members of the American Personnel and Guidance Association in Convention at Philadelphia, Pennsylvania, April 11-14, do hereby recommend that in future legislation the provisions for aid to guidance services should be extended to include all pupils in public elementary schools, junior and senior high schools, and that appropriate funds be provided for evaluative study of the efficiency of such programs; and be it further resolved that APGA endorses the principle of federal aid to public education which includes adequate safeguards for local and state control of educational programs.

President Feder invited a motion for the implementation of the policy as stated in the resolution. Dr. Craig raised a question as to whether private institutions would be included in the resolution and the feeling was expressed that the intent of the resolution was not to distinguish between public and private institutions. There was discussion on the resolution and questions were raised as to how limiting the resolution is. It was the general feeling that the resolution does not commit the Association to a particular course of action. It was moved by Dr. Arbuckle and seconded by Dr. Scott that: The Council requests the President to appoint a committee for legislative action, such committee to give particular attention to the NDEA but not to be restricted to that. Motion passed.

D. Action on changes in the Constitution

1. Composition of the Assembly. President Feder expressed concern over the size of the Assembly and whether it is growing too large to be workable. The possibility was suggested of having representation by Divisions only and eliminating representation from Branches. Dr. Hopwood expressed the feeling that a different group of people represent the Branches and that to eliminate Branch representation would have a bad effect upon their sense of belonging to the National organization. Dr. McCully expressed the need for better communication with Assembly delegates prior to the meetings. President Feder outlined his plans for keeping Assembly members informed throughout the coming year and stated that it is his hope to get the delegates as involved as possible in their responsibilities throughout the year. It was moved by Dr. Arbuckle and seconded by Miss Wood that: The Divisional and Branch representation in the Assembly of APGA be retained as at the present time. Motion passed. President Feder stated that the Constitution Committee will be instructed not to change the composition of the Delegate Assembly.

It was moved by Miss Wood and seconded by Dr. Arbuckle that: We must work toward improving communications to the Assembly members. Motion passed.

2. Possible change of name for Assembly. It was pointed out that the present name causes a great deal of confusion and that representatives frequently are not certain whether they are delegates to the APGA Assembly or to the NVGA Assembly. Mr. Murphy stated that ASCA has also been discussing the possibility of creating some similar type of body. There was general agreement that it would be well to call the APGA Assembly by some other term. It was moved by Dr. Carlin and seconded by Dr. McCully that: The Constitution Committee be instructed to submit an amendment to the Constitution to change the name of the Assembly to the Senate. Motion passed.

3. Function of the Executive Committee. President Feder advised that the present Constitution does not provide for an Executive Committee nor does it spell out the function of such a Committee. He stated that the Executive Director must be in a position to receive support or authorization on matters from time to time and that it is sometimes very difficult if the entire Council is required to give such authorization. There was general agreement on the desirability of an Executive Committee to act for the Council and discussion as to which officers should be included. It was moved by Dr. Truax and seconded by Dr. Scott that: The Executive Committee be designated to consist of the President, President-Elect, Treasurer, Treasurer-Elect, and Past President with the Executive Director as an ex officio member, and that the Executive Committee shall act as the voice of the Executive Council when the Council is not in session. Motion passed. President Feder stated that the Constitution Committee will be instructed accordingly and that the intent of the motion is that the Executive Committee is empowered to act on behalf of the Executive Council when the Council is not in session.

4. Statement regarding membership. The Executive Director advised that the Constitution Committee would find it helpful if the Council could give some statement to the effect that the Constitution should not spell out so many specific kinds of memberships but rather should give the basic points about membership and the provision that membership to meet special conditions would be at the discretion of the Executive Council. It was pointed out that the special types of membership would be such as honorary membership and husband-wife memberships. It was moved by Dr. Dugan and seconded by Dr. Peets that: The statement of membership be kept at a minimum without specifying all of the details of special membership conditions and that these be defined as needed by the Executive Council. Dr. Scott expressed the opinion that the determination of classes of membership or qualifications for a given class of membership should not be handled by any one committee or group but that this is a matter for the entire membership. Dr. Dugan withdrew his motion following further discussion and it was then moved by Miss Wood and seconded by Dr. Hopwood that: The power for creation of new classifications of membership be vested in the Senate and that this recommendation be referred to the Constitution Committee. Motion passed.

5. Member Organizations. The portion of the Constitution concerning Member Organizations was read and the Council was asked to decide whether this should be retained or whether all or any part of it should be deleted in the revision of the Constitution. It was moved by Dr. Arbuckle and seconded by Dr. Hopwood that: The Council instructs the Constitution Committee to remove the title "Member Organization" and all that it entails. Motion passed. President Feder pointed out that this does not rule out the possibility of incorporating any professional organization as a Division.

President Feder then asked if the Council had any desire to instruct the Constitution Committee to offer a substitute for the member organizations. It was moved by Dr. Truax and seconded by Dr. Roeber that: The Council instruct the Constitution Committee to create an affiliate membership classification. In the discussion that followed, Dr. Scott proposed an amendment to the motion that: The Council delegates study of this problem to a Committee and that action be taken at the next Council meeting following a report by that Committee. There was no second to the amendment and the amendment was lost. A vote was then called for on the original motion and the motion was not passed.

6. Length of Committee Terms. President Feder pointed out that the present Constitution states that all members of standing Committees shall serve for a period of one year and that experience has shown that in many cases this is not sufficient. He stated that the intent of the Constitution was to give the incoming Presidents freedom in appointment of Committee Chairmen. There was discussion of the possibility of having appointments ratified by the Council and the general concensus was that this would not be workable. Dr. Arbuckle expressed approval of the idea of Assistant Chairmen. Following further discussion it was moved by Dr. Dugan and seconded by Dr. Arbuckle that: The Council instruct the Constitution Committee to revise the section of the Constitution covering the term of office of Committee members to provide for more continuity in Committee membership and continue the flexibility in Chairmanship and in membership. Motion passed. It was pointed out that if this were done, it would apply only to APGA and would not restrict the Divisions in making their appointments.

H. Completion of action on Building Fund Program

It was moved by Dr. Roeber and seconded by Dr. Scott that: The Building Fund program that has to do with the construction loan, renovation, furniture, fixtures and equipment as set in the budget be completed and terminated as of the end of the fiscal year, April 30, 1961. Motion passed. President Feder stated that the intent of this motion was to terminate the capital funds drive by April 30, 1961.

The Council then considered the ongoing mortgage commitment and it was moved by Dr. Carlin and seconded by Dr. Hopwood that: There shall be no active campaign to accelerate the retirement of the basic mortgage. Motion passed.

Dr. Roeber read a proposal concerning the Building Fund and President Feder requested that Council members keep this in mind and that it be taken up for consideration at the second session of this meeting. Following is the proposal read by Dr. Roeber:

1. A Life Subscriber will donate his Life Subscription dues to the APGA Building Fund and be recognized as a Life Subscriber (gift).
2. He will retain his designation as a Life Subscriber (gift) and become a regular dues paying member.
3. His place on the Life Subscriber list will be sold for \$300.00 with the appropriate privilege to the new Life Subscriber.

4. A Life Subscriber (gift) can request the privilege of a Life Subscription when health or economic reverses interfere with his income or when he retires at age 65.
5. The Life Subscriber (gift) can request that his donation be designated "In memory of"

After reading these five proposals, Dr. Roeber offered a sixth proposal that a Life Subscriber (gift) can rebuy his Life Subscription for \$300.00. He then stated that this proposition would be strictly a personal campaign rather than one using any high pressure tactics.

President Feder asked that the Council defer any action on these proposals until the session on May 28th.

The first session adjourned at 6:25 p.m.

Minutes of Second Session, May 28

Daniel D. Feder, Presiding

The meeting was called to order by President Feder at 8:35 a.m. Members in attendance were: Dr. Arbuckle, Dr. Carlin, Dr. Craig, Dr. Cummings, Dr. Dugan, Dr. Hopwood, Dr. Jacobs, Dr. McCully, Mr. Murphy, Dr. Peets, Dr. Roeber, Dr. Scott, Dr. Truax, Dr. Twiford, Miss Wood, and Dr. Hitchcock.

President Feder asked for the Council's opinion on a change in the method of recording the minutes. He stated that it seems desirable that the minutes should not necessarily show the names of makers of motions and that although this information might be of historical interest, that it might be well to separate the minutes into two documents. One of these would be a record of the transaction of business only and there would be a separate document that could show the names of persons making motions and the background discussion, and that this second document could simply remain in the files of the Headquarters Office. There was general agreement among the Council members that this should be done.

President Feder then called for a report from Dr. Scott concerning the International Vocational Guidance Association. Dr. Scott stated that he had studied the report of the International Relations Committee and that the Committee was strong in its recommendation that APGA affiliate with IVGA. Dr. Scott further summarized the information from the Committee's report and from other correspondence with IVGA.

There was considerable discussion concerning the composition of the IVGA, dues that would be involved were APGA to join, and other implications of membership in the IVGA. There was definite feeling among the Council members that the Council does not have sufficient specific information to act. President Feder reminded the members that there is a motion before the house that the Executive Council recommend to the Delegate Assembly favorable action on the affiliation of APGA with IVGA. After further discussion, the motion before the house was rephrased to state that: The Executive Council recommends that the Assembly consider the feasibility of affiliation of APGA with IVGA. An amendment was proposed to this motion by Dr. Arbuckle and seconded by Dr. Scott that: The question of affiliation be sent to the Assembly for their consideration and action. The amendment was voted on and the amendment was passed. President Feder then called for a vote on the motion as amended. Motion passed.

President Feder then asked for continuation of the Committee to study the retirement plan for the Association and requested that this Committee report to the Executive Council at the next Council meetings. The President appointed Dr. Scott as Chairman of the Committee with Mr. Murphy and Miss Woods as the other members.

The President then called for an enabling motion to establish a Committee on Memorials. This would be a committee to advise potential donors with reference to the kinds of memorials that may be suitable and to assist them in the event they wished to have any type of campaign. It was pointed out that the Committee should consist of some officers of the Association to give it needed prestige and to involve the people in the best position to know what is needed. It was moved by Dr. Truax and seconded by Dr. Dugan that: A Committee on Memorials be established to consist of the Past President as Chairman and with the President and President-Elect as the other members. Motion passed.

E. Appointment of Editorial Board Members

It was moved by Dr. Arbuckle and seconded by Dr. Roeber that: The Council resume consideration of appointments for the two vacancies on the Editorial Board of the Journal. Motion passed. The names of suggested nominees as proposed by the Editor of the Journal were presented. There was discussion on these persons and a general feeling that it is important that there be good Divisional representation on the Board. It was moved by Dr. Arbuckle and seconded by Dr. McCully that: Members on the Editorial Board be limited to a three-year term and that no member can succeed himself. Motion passed. It was pointed out that this motion would not prevent a person from being reappointed to the Editorial Board at a later time.

Nominations were called for the two vacancies on the Editorial Board and the following persons were nominated: Dr. Robert Callis, Dr. Kenneth B. Hoyt, and Dr. Donald E. Super. It was moved by Dr. Dugan and seconded by Dr. Carlin that: The nominations be closed. Motion passed. A vote was then taken by written ballot and the two candidates elected were Kenneth B. Hoyt and Donald E. Super.

F. Consideration of audits of Division accounts

The Executive Director advised that it is increasingly necessary that information be available about the financial status of the Divisions. He pointed out as an example that the Internal Revenue Service sometimes requires that records be turned

over to them and that they consider APGA responsible for the accounts of the total Association. He also pointed out the desirability of giving consideration to all of the Division accounts being kept in the Headquarters Office and called attention to the fact that this is presently being done by two of the Divisions. President Feder stated that this raises questions about the propriety of Divisions having a separate financial structure when they are working through a central office designed to provide the service for them and he also questioned to what extent a Division account should be subject to audit the same as APGA accounts and that such information should be made available to official sources and to the membership. There was further discussion on this and it was suggested that possibly there should be a requirement in the Constitution that Division accounts be audited. It was moved by Dr. Roeber and seconded by Dr. McCully that: The Executive Council requires each Division to have a certified audit annually at the end of the APGA fiscal year and that this report be submitted to the Executive Director. Motion passed. The Executive Director was requested to notify the Treasurer of each Division with copies to the appropriate officials in the Division that an audit should be submitted. It was moved by Dr. McCully and seconded by Dr. Jacobs that: The Council recommends that the Constitution Committee construct an amendment in the Constitution to require that an audit be filed by each Division. Motion passed.

The Council then took up the question of having Division accounts handled in the Headquarters Office. Following further discussion on this and an explanation of how this would be handled, it was moved by Dr. Truax and seconded by Dr. Arbuckle that: The Council recommends to the Divisions that their accounts be handled in the Headquarters Office. An amendment was proposed to this motion by Mr. Murphy and seconded by Dr. Peets that: The Executive Director should first submit to the Divisions a statement of the potential costs if this be done. A vote was called for on the amendment and the amendment was passed. A vote was then taken on the amended motion and the motion was passed.

Dr. McCully stated that in the foregoing action the Council has suggested a very important policy and to be consistent with this it would seem appropriate to say that it is the sense of this Council that as a general policy and at such time as we can afford to do so financially, that those routine obligations that are normally required on the part of all Divisions as members of the Association, particularly activities involving membership and financial accounting, that those costs be borne by APGA and not assessed back to the Divisions, and that this would be a matter of continuing policy subject to the financial ability to do this. It was moved by Dr. McCully and seconded by Dr. Truax that: The foregoing statement by Dr. McCully be made a matter of record. Motion passed.

G. Enabling motion on minority youth publication project.

The Executive Director outlined the status of a possible project in this area and expressed the feeling that APGA must come out with some statement on guidance of minority youth. Information was given on what has been done at this point and that it is now necessary to have Council action. Following further discussion it was moved by Miss Wood and seconded by Dr. Roeber that: The Council authorizes the Executive Committee and the Executive Director to seek the necessary funds to support and underwrite the production of a publication in the field of counseling of minority youth and that the Executive Committee and the Executive Director be further empowered to negotiate with an author or Committee for such production once the funds are in hand. Motion passed.

Nancy C. Wimmer Award Committee

The Council took up discussion of the Committee for the selection of a recipient of the Nancy C. Wimmer Award. The Chairman of the Committee outlined the Committee's activities during the past year and the reasoning of the Committee in deciding that there would not be an award presented at that time. (The names of the Committee members for 1960-61 are on record in the Executive Session folder in the Headquarters Office.)

H. Completion of action on Building Fund Program

President Feder outlined the GAP Program now in existence and reminded the Council members of the proposal read by Dr. Roeber at the first session of these meetings. Dr. Roeber re-read his proposal and stated also that there has been an alternate proposal submitted by the Director of the present GAP Program, Dr. Dunsmoor, Dr. Roeber then read this alternate proposal which was as follows:

Selected Life Subscribers who are already fully paid up and who are willing to do so would sign a "Dues Payment Pledge" stating:

"In order to facilitate further the completion of GAP (APGA's Building Fund), I as a Paid-up Life Subscriber of the American Personnel and Guidance Association, hereby agree that I will pay the Basic APGA dues (Currently \$15 per year) each year for the next five years, beginning with the current fiscal year, 1960-61.

"I understand that this action on my part will make it possible for APGA to sell an additional Life Subscription (beyond the approved 600, all of which have been sold) at \$225, thereby adding to the GAP fund and thus materially assisting in the reduction of the mortgage on our APGA Headquarters in Washington, D. C.

"I understand further that my agreement to take this action in no way impairs my rights and privileges as a Paid-up Life Subscriber of APGA."

Dr. Feder reminded the Council that a policy was adopted at the last Council meeting that the number of Life Subscribers would not exceed 600 until membership reaches 12,000 regular members and that then the ratio of five per cent would be maintained so that at any time there would not be more than five per cent of the total membership as Life Subscribers. There was considerable discussion on the advisability of adopting either of these proposals and on how they would relate to the idea that the present building fund drive is the final one.

Dr. Dugan said that each state should have a quota and then should be given the freedom to utilize any means that it wants to fill this quota. We should keep the state key man as at present. It was the concensus of the Council that the Executive Committee should be the coordinating group for this and that Dr. McCully should be the individual specifically charged with this responsibility. The several actions suggested by members were intended to be guidelines for the completion of this building fund campaign. A motion was made and seconded to advise the Executive Committee to accept Dr. Roeber's suggestion but the Council declined to pass this motion.

U. S. Steel Foundation

A resolution was presented concerning the U. S. Steel Foundation. It was moved by Dr. Truax and seconded by Dr. Carlin that: The following resolution be adopted: We express deep gratitude to the United States Steel Foundation for its continuing contribution to the forwarding of the personnel and guidance movement in American education. We accept this gift as a further expression of United States Steel's recognition of the mutual stake of industry and education in the development of American youth. Motion passed.

IV. NEW BUSINESS

B. Committee Assignments

President Feder stated that whenever a Committee is created it should be given a specific assignment. Dr. Dugan raised a question about the Committee on Professional Training, Licensing and Certification and asked whether the Committee should submit a proposed statement of its purpose and function for review by the Council. It was pointed out that this is not a standing Committee and the advisability of having such a Committee created as a standing Committee was discussed. It was moved by Dr. Arbuckle and seconded by Dr. McCully that: The Council instructs the Constitution Revision Committee to provide for a standing Committee on Professional Preparation and Standards. Motion passed. President Feder stated that the meaning of this motion is to convert the present Committee from a special Committee to a Standing Committee and that the Constitution Committee will be instructed to include this in the revision. It was then moved by Dr. Dugan and seconded by Dr. Truax that: The title of the Present Committee be changed to "Committee on Professional Preparation and Standards" at this time and while it is a special Committee. Motion passed. President Feder asked the Committee to submit to the Executive Director for circulation to the Council the definition that the Committee has given itself for a mission. (This statement is attached as Appendix C.)

Discussion then turned to the problem of assignments for all Committees and the possibility was suggested of creating a special Committee on Committees whose function it would be to take the information now available on Committee assignments and determine what the assignment of each Committee should be and whether the Committees are now functioning along the lines of these assignments. President Feder expressed the feeling that the assignments should be so described as to permit the Executive Council to make broad interpretations within these assignments. It was moved by Miss Wood and seconded by Dr. Carlin that: A Committee be appointed from the Executive Council to study the Committee assignments and to define what these assignments should be. Motion passed. In further discussion it was deemed advisable that this be taken up by the Executive Committee and it was therefore moved by Dr. Hopwood and seconded by Dr. Peets that: The Executive Committee be empowered to investigate the matter of Committee assignments and to make recommendations to the Council. Motion passed.

There was some discussion of the Research Awards Committee and the method used by the Committee in selecting the recipients of awards. No formal action was taken concerning this Committee.

Report on Guidance in American Education Project

The President then asked Dr. C. Gilbert Wrenn, Director of the project on Guidance in American Education, to present to the Council a progress report on this project. Dr. Wrenn Summarized the history of the project and stated that a Commission has now been selected and has held its first meeting. The Council was told who the members of the Commission are and the reasons for choosing these people to get as broad representation as possible. He stated that the Commission feels that the report should be oriented to the future and he further outlined the several general sections of the report and what these would be anticipated to cover. Dr. Wrenn further reported on his progress to date in gathering background information and on how the project is expected to proceed to its completion.

The meeting recessed at 1:10 p.m.

The meeting resumed at 1:30 p.m. with the Council going first into a brief Executive Session.

Convention theme

The Convention theme for the 1961 Convention was presented and it was moved by Dr. Truax and seconded by Dr. Carlin that: The proposed theme 'Man, Mountains, Moons' be accepted. Motion passed.

Dr. McCully suggested that at the Denver Convention there might be a special celebration to mark the paying off of the construction loan.

Liaison Committee with Office of Education

President Feder stated that authorization is needed to appoint a liaison committee with the Office of Education. It was moved by Mr. Murphy and seconded by Dr. Truax that: A Liaison Committee be appointed to work with the Office of Education. Motion passed.

President Feder then stated that the Committee on Retirement should include in its study the classification of internal positions.

E. Action on Future Conventions

The Executive Director reported that he has investigated various cities in accordance with instructions from the Executive Council concerning the areas for future conventions and that as a result of these investigations he would like to present recommendations for the years 1964 through 1967 and also recommendations for tentative plans for the years through 1972. The Executive Director asked that the Council take action at this time on the Conventions through 1967 with the understanding that there would be no definite commitment for 1967 at this point. Following further discussion, it was moved by Dr. Carlin and seconded by Dr. Arbuckle that: Firm commitments be made to hold Conventions for 1964 in San Francisco, 1965 in Minneapolis, and 1966 in Washington, provided suitable arrangements can be made by the Executive Director; and that the 1967 Convention be held in Dallas provided it can be done without embarrassment to any members; and that tentative arrangements be made for the schedule through 1972 with action to be taken by future Executive Councils. Motion passed.

Report from President of NAGSCT

Dr. Twiford presented a report of the meeting of the National Association of Guidance Supervisors and Counselor Trainers held just prior to the Executive Council meeting. He stated that there were several things that had been discussed by NAGSCT and on which they would like the advice of the Executive Council. Dr. Twiford first took up the matter of revision of the NAGSCT Constitution and advised that as that Constitution now reads, it is unworkable and since it requires a two-thirds vote of the members to amend it, it appears that not much can be done to make any changes. The Council discussed this problem and following the discussion it was moved by Dr. Hopwood and seconded by Dr. Jacobs that: The National Association of Guidance Supervisors and Counselor Trainers is requested by the Council to bring the Division's Constitution in line with the procedural and organizational aspects of the APGA Constitution. Motion passed. The President and President-Elect of NAGSCT were instructed to bring a report to the Executive Council at its next meeting.

Dr. Twiford then continued his report and mentioned the question that had come up concerning a possible change in the name of the Division. He reported the results to date of a questionnaire sent to NAGSCT members by the Constitution Committee of the Division. President Feder stated the hope that in any revision of any Division Constitutions and in its purposes, structure, or name there would be in such move an effort to more tightly relate to the central professional association. He further voiced the hope that the membership involved in this revision think in terms of meeting the functions APGA represents rather than certain vested interests. President Feder further pointed to the Division of Rehabilitation Counseling as an example of the kind of relationship that seems desirable in titling of a Division. Following further discussion, it was moved by Dr. Arbuckle and seconded by Dr. Carlin that: The Council recommends to the NAGSCT Executive Committee that they seriously consider adopting as the name of their organization the title, Division of Counselor Education and Supervision. Motion passed.

Dr. Twiford further advised that the Division of NAGSCT is proposing in its Constitution revision that membership in the Division be extended to include city and county directors of guidance under certain stipulations.

Sales and Property Tax Exemption

Following the report from Dr. Twiford, President Feder called for a motion to authorize the attempt to secure sales and property tax exemption for the Association. It was moved by Dr. Truax and seconded by Mr. Murphy that: The Council authorizes the Executive Director and the Executive Committee to seek the necessary legal and legislative action to exempt APGA from sales and property taxes. Motion passed.

Emeritus Membership

Dr. Scott presented applications for Emeritus Membership for three persons and asked for Council approval. It was moved by Dr. Scott and seconded by Dr. Truax that: The applications for Emeritus Membership from Rex B. Cunliffe, Norman A. Lufburrow, and Karl P. Zerfoss be approved. Motion passed.

Membership Directory

The Council next took up the matter of the price of the Membership Directory and President Feder outlined the recommendation that had been made by the Executive Committee regarding the suggested pricing. Following discussion by the Council, it was moved by Dr. Hopwood and seconded by Dr. Carlin that: The Council accepts the recommendation of the Executive Committee that the Directory be sold at a pre-publication price to members of \$2.50, such price to be limited to one copy only; and that the post-publication price and the price to non-members be \$3.50 per copy. After further discussion, a vote was called for on the motion and the motion passed.

Recommendations from Membership Committee

The Council now considered the recommendations from the Membership Committee and Mr. Murphy was asked to present those that required Council action. The first of these concerned the distribution of the free copies of the Membership Directory to members of the State Membership Committee. It was moved by Mr. Murphy and seconded by Dr. Peets that: Gratis copies of the Membership Directory be provided to State Membership Chairmen for APGA and the Divisions. In the discussion that followed, it was the concensus of the Council that this would involve too many copies of the Directory and also that there was not sufficient justification for such distribution. A vote was called for on the motion and the motion was defeated.

A substitute motion was then made by Dr. Scott and seconded by Dr. Truax that: Gratis membership Directories be provided to the APGA National Membership Chairman and to the National Membership Chairman for each Division. Motion passed. Dr. Arbuckle suggested that the Membership Chairman be instructed to convey to the Committee the thought that many people provide their services and that many other people could also use the Membership Directory to good advantage.

Mr. Murphy then presented the recommendation from the Membership Committee that all Branch Officers be required to be members of APGA. It was pointed out that this would involve a Constitutional amendment and it was moved by Dr. Truax and seconded by Dr. McCully that: The Council recommends to the Constitution Committee an amendment to the Constitution to provide that Branch officers must be members of APGA. Motion passed.

The recommendation of the Membership Committee was presented that some type of membership certificate be provided for members in accordance with the recommendation of the Committee (See Appendix D.). The general feeling of the Council was that a certificate of this type would not be desirable and it was further pointed out that there has been previous action that membership certificates should not be given. It was the concensus that consideration should not be given to a possible membership certificate at this time.

G. Further action on building

The Executive Director reported that the Friends of the Middle East that hold the lease on the building next door are anxious to know whether the lease will be renewed in 1964. The Council was advised that Dr. Haines will be doing a study of utilization of the present space and following discussion it was the concensus of the Council that no action should be taken on this matter at this point but that it should be held for possible action at the next Council meeting, and that the Executive Director should recommend to the Executive Committee, in the meantime, the action that seems most desirable following Dr. Haines' suggestions.

F. Other New Business

The Executive Director reported that the operation will soon begin on the Membership Directory and asked the Council's advice on some of the proposed questions that should be asked of the membership. He stated that it will be possible to get additional information from the membership through the new method of preparing the Directory that will be used. In the discussion that followed, it was the general opinion of the Council that questions concerning age or salary should not be asked and that there would be no point in securing information unless there is a specific reason for acquiring it. President Feder expressed the feeling that information on professional interests would be valuable and that such information might form the basis for the nature of our Divisional structure and for possible creation of future Divisions.

The Executive Director also advised that it is the intent to include in a fall issue of the Journal a list of officers and committees for APGA and for each Division. There was general agreement that this would be desirable.

President Feder announced that all items on the agenda had been completed and asked if there was any other business that should come before the Council before this meeting adjourns.

Mr. Murphy suggested that it would be helpful if the President-Elect-Elect of each Division could sit in on Council meetings prior to taking office so that he would have some background of items that might be considered for discussion during his term. It was moved by Mr. Murphy and seconded by Dr. Carlin that: The Council extends an invitation to the Presidents-Elect-Elect to sit in as observers at the Executive Council meetings prior to their taking office. Motion passed.

Miss Wood questioned whether the Council should at this time consider the advertising policy of Journals; the President advised that the Council has gone on record in the past to permit solicitation of advertising by Divisional publications. Following some further discussion on this policy, it was moved by Dr. Truax and seconded by Dr. Hopwood that: The Publications Committee be charged with studying this during the coming year and presenting a recommendation for a standard policy. Motion passed. Dr. Scott asked whether the Division publications committees would be kept informed on this and stated that NVGA may be trying to better define its own policy concerning publications during this year. President Feder replied that one of the directives this year is to examine all publications and the question of whether there should be better integration between Divisions.

The President expressed his appreciation to the Council members for their cooperation during the meeting and his gratification for the amount of business that the Council has been able to accomplish during this time.

The meeting adjourned at 4:00 p.m.

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