

## APGA BOARD OF DIRECTORS MEETING

December 15-16, 1969

The following is a complete listing of motions acted upon by the Board of Directors at its meeting in Washington, D. C., December 15-16, 1969. Although it is not repeated each time, every motion will begin with the statement "It was moved and seconded that:" when these are incorporated into the minutes of the meeting. At the end of each motion listed, indication is given as to whether the motion was passed or was defeated.

1. Minutes

The minutes of the June 12-14, 1969 meeting of the Board of Directors be approved. Motion passed.

2. National Office of Non-White Concerns

The Board of Directors of the American Personnel and Guidance Association hereby commends the Executive Director on the selection of Richard C. Kelsey as Executive Assistant for the National Office of Non-White Concerns and offers its full support to him as he moves to implement the purposes and goals of the National Office. Motion passed.

3. 1971 Convention

The APGA Board of Directors reaffirm and call to the attention of the APGA 1971 Convention Committee the action of the APGA Senate on April 1-2, 1969 that "The theme of the Convention scheduled for Atlantic City should be focused on human rights and individual opportunities". The 1971 Convention Committee, as the body responsible for that Convention and as a body responsible to the Senate, has the duty of enacting this association policy. Furthermore, and in relation to the above Senate action, the Board of Directors calls to the attention of the Convention Committee the imperative need to place persons belonging to cultural and ethnic minority groups, such as Blacks and Puerto Ricans, in responsible positions as committee chairmen, co-chairmen, associate chairmen, and committee members in planning and conducting the 1971 Convention. Motion passed.

4. Convention Policy Committee

The Board of Directors authorize the appointment of an ad hoc Convention Policy Committee. The Committee will report at the time of the Board meeting in May or June 1970 on the following proposals: (1) That regional and national conventions be held in alternate years; (2) that state branch and national conventions be held in alternate years; (3) that divisional meetings and national conventions be held in alternate years; (4) that annual APGA Senate meetings be held at some time other than a national, regional, or state branch convention; (5) that a financial formula be devised to protect APGA and any Division, State Branch or regional group with which a combined national meeting is held; and (6) that the possibility of changing the convention dates be explored. Motion passed.

5. APGA-CPGA Joint Convention

The Board of Directors of APGA authorize the Executive Director of APGA to negotiate with the California Personnel and Guidance Association to hold a single convention in San Diego in 1973 on terms mutually agreeable and equitable. Motion passed.

6. Non-Discrimination Convention Sites

The Board commends the aggressive and responsive efforts of officers, staff and concerned minority group members to assure that our next convention city is indeed open to all members. We endorse the efforts made to have New Orleans enact an ordinance as an active expression of our stance in these matters. The Board further directs the Executive Director to establish appropriate checks, including visits to potential cities by minority group members, in the future selection of cities, with advice of the Human Rights Commission and Office of Non-White Concerns. The Board further suggests the following actions as appropriate but not necessarily inclusive or limiting in carrying out the sense of this motion: The APGA Office of Non-White Concerns determines the need for on-site visits to prospective convention sites to ascertain the climate of reception of minority groups in that city; Such on-site visits be made by groups of at least three minority group members; One such visit be made before finalizing negotiations; A second such visit be made at least nine months prior to the date of the convention. Motion passed.

7. Convention Plans and Human Rights

The Convention planning committees for New Orleans and Atlantic City meet with the Human Rights Commission in New Orleans in order to maximize the beneficial transfer of ideas about the operation of the 1971 Convention; and that the incoming Presidents of the Divisions be included among those invited to attend. Motion passed.

8. APGA Policy Commissions

The Board acknowledges and commends the actions that have been taken by the headquarters office in response to establishment of Policy Commissions in calling a conference on student rights and responsibilities and the Board accepts this as evidence of good faith in line with fiscal restrictions. Motion passed.

9. Revision of Election Procedures

The Nominations and Elections Committee which consists of the Chairman from each Division and from APGA, plus a representative from the State Branches, be asked to meet at New Orleans to attempt to work out and consider the validity of procedures now being used and possibly to suggest procedures to be followed in future years to preserve something of the open system of nominations that we now have. That as far as nominations and elections for the present year, it has moved so far along that it must be done as in the past. Motion passed.

10. Editorial Board of Personnel and Guidance Journal

The Board approves the following list of candidates for the Editorial Board of the Personnel and Guidance Journal, and submits this list to the Editor for his selection of Board replacements: Area of School Guidance: Betty Bosdell, Gerald Kranzler, David Peterson, Barbara Varenhorst, Ernest Purkey, Doug Abbott. Area of College Student Personnel Work: Thomas Magoon, Charles Warnath, Virginia Kirkbride, Mary Howard. Area of Rehabilitation Counseling: George Ayers, Marceline Jaques, Harold Moses, Thomas Porter, Donald Linkowski. Motion passed.

11. Federal Relations

The Board endorse the recommendation from the Federal Relations Committee that a full-time professional staff member, secretary and a one-half time research analyst be employed at APGA Headquarters to coordinate federal relations and legislative activities. Further, the budget for the Federal Relations Committee should be tripled (\$9,000) for the coming fiscal year (FY 1971). Motion passed. It was understood that this action would be referred to the Finance Committee for action within the scope of what can be budgeted.

12. Manpower Statement

The Board endorse the proposed APGA Policy Statement on Manpower Legislation, subject to some editorial refinements, and that the statement be referred back to the committee which developed it, plus a member of NECA, to make such editorial changes. Motion passed.

13. 1974 Convention

The Board of Directors tentatively accept Houston as the site of the 1974 national Convention of the Association; that this matter be left subject to final confirmation of the June meeting of the Board and that the final decision be taken in the light of whether Houston is judged to have measured up on the matter of being an open city and secondly, whether we want for any reason to depart in 1974 from the regular pattern of annual national conventions. Motion passed.

14. 1970 White House Conference

The Board approves participation in the White House Conference and asks the several Division Presidents to designate their liaison representatives to the White House Conference as rapidly as possible. Motion passed.

15. Group Procedures

The Board authorize the President to establish an ad hoc committee on group procedures consisting of five persons directed to report within six months on some guidelines for ethical practices in group area. Motion passed.

16. Emeritus Members

The Board of Directors approves the applications for Emeritus Membership status from the following persons: John F. Brougher, L. R. Bristol, Robert H. Knapp, and E. G. Williamson. Motion passed.

17. Budget and Finance

(a) The Board of Directors acknowledge the responsible action of the Executive Committee in its July 13-14, 1969 revision of the budget; however, based upon more recent information on income and expenditures, a revised budget should be considered. Motion passed.

(b) The \$15,211.00 carried as "Due Reserve Fund" in the October 31 statement of assets and liabilities be reflected in the revised budget of October 31st as income, and be returned to the reserve fund as was the intent of the previous Board action. Motion passed.

(c) The amount of \$1,000.00 be assigned to a special account for the Treasurer for expenditures as authorized by the President and/or President-Elect. Motion passed.

(d) The Board of Directors modify the Executive Committee's income figure on the budget of \$794,945.00 to change this to \$836,020.00 for purposes of budgeting. Motion passed.

(e) The Assistant Executive Director for Business and Finance be commended for arranging for an interim audit to identify any budgetary or accounting problems and to reduce the amount of time required for the final audit. Motion passed.

(f) James C. Windsor be appointed Treasurer of APGA to complete the three-year term, his term to begin on May 1, 1970. Motion passed.

(g) The President of APGA be instructed to write a letter of appreciation to the employer of Leonard Tysver for his service to the Association. Motion passed.

18. Retired Membership

A category of retired membership be established. By definition this would be an individual over 65, retired from his position and who has been a member of APGA for the preceding five years. A retired member would pay one-half of the APGA fee which is currently \$11.50. Motion passed.

19. Institutional Affiliate

An investigation be conducted regarding the possibility of establishing a category of "institutional affiliate" for APGA as outlined in the proposal Mr. Joe McDonough submitted to the Executive Director, and that the Membership Committee be kept informed of the progress of the investigation or action taken. Motion passed.

20. Membership Recognition

The Board refer to the Membership Committee and Branch Committee for further study the recommendation that a suitable certificate of award be given at each annual APGA Convention to the state experiencing the highest percentage of increase in APGA members for the year and another certificate for the state demonstrating the greatest increase in number of APGA members for the year. The number of members would be determined from February 1 to February 1. In considering this, it was suggested that consideration might also be given to the possibility of a cash award. Motion passed.

21. Membership Categories (referred)

(a) A regular category be established for a general membership in APGA without the requirement for Divisional affiliation.

The motion be amended to also permit Divisions to have associate members who would not be required to join APGA.

The motion and the amendment be referred to the Membership Committee for study and that the Membership Committee be directed to consult also with the APGA Commission on Purposes, Functions and Operations concerning this. Motion passed.

(b) The policy concerning student members be referred to the Membership Committee and that they be asked to make a recommendation for a policy. Motion passed.

(c) The policy of reimbursement in amount of .10¢ per member to State Membership Chairmen be abolished.

The preceding motion be referred to the Membership Committee for evaluation and study of effectiveness of the policy. Motion passed.

22. APGA Commission

This Board considers it important to the carrying out of the Senate's charge for the Commission on Purposes, Functions and Operations to communicate through a Subcommittee, directly and at some length, and well in advance of the New Orleans Convention, with a Subcommittee of the ASCA Study Commission in order to take advantage of the data developed by the last named Commission. Motion passed.

23. Proposals for Review

The Board communicate to the Chairman of the APGA Commission on Purposes, Functions and Operations for use in connection with the preceding motion, the twelve points contained in the Executive Director's memo of August 22, 1969, and the Executive Director's memo of December 11, 1969, with the seven proposals. Motion passed.

24. Convention Guidelines on Protest

(a) The Board endorse in principle the procedures referred to in the memorandum marked "preliminary draft" from Willis Dugan and Emmett Tucker, dealing with protests that may occur at the New Orleans Convention. Motion passed.

(b) Arrangements be worked out to enlist the services of knowledgeable local persons in New Orleans to be available as needed in the event of disruption of the Convention. Motion passed.

25. Budget Revision 1969-70

The Board of Directors approve the proposed revised budget dated October 31, 1969 with an estimated income of \$836,020.00 with added or modified expenditures as listed: Treasurer's expenses \$1,000.00, Restore subsidies to Divisions \$1,000.00, Commission on Structure, Functions and Relationships \$7,000.00, Policy Commissions \$4,000.00, total \$13,000.00; and reduction or modification as listed below: Executive Committee meetings \$1,000.00, Placement Committee \$500.00, Professional Preparation and Standards Committee \$500.00, Printing-Guidepost \$4,400.00, Salaries-Office of Non-White Concerns \$2,000.00, Salary adjustments-professional staff \$3,500.00, International Education \$1,000.00, total \$12,900.00. This action leaves a budget with an estimated income over expenses of \$845.00. Motion passed.