

AACD BOARD OF DIRECTORS MEETING

Action Minutes

March 15-17, 1984

Meeting Schedule

March 15, 1984

7:00 pm Board of Directors Convenes  
Introductions and Welcome  
Division Reports  
Regional Reports

March 16, 1984

9:00 am Board Convenes  
Presidents' Reports  
Edwin L. Herr, President  
Jean A. Thompson, President-Elect  
Helen R. Washburn, Past President  
Treasurer's Report  
J. Otis Smith  
Executive Vice President's Report  
Patrick J. McDonough  
11:00 am Reports from Affiliated Groups  
NBCC - Lloyd Stone  
AACD Foundation - Norman Gysbers  
Insurance Trust - John Whiteley  
CACREP - Thomas Sweeney  
12:00 noon Group Lunch  
1:00 pm Board convenes for briefing and then  
Breaks into Subcommittees  
3:30 pm Preliminary Reports from Subcommittees  
4:00 pm Executive Session  
5:00 pm Recess

March 17, 1984

9:00 am	Board Convenes Progress Report from Subcommittees
10:15 am	Full Board Meeting Action Items
12:00 noon	Group Lunch
1:00 pm	Board Convenes to continue with Action Items
5:00 pm	Board Adjourns

Call to Order

The meeting was called to order at 7:20 p.m., March 15, 1984 at the Hyatt Regency Hotel, Houston, Texas. President Edwin L. Herr presided. Board of Directors members present for all or part of the meeting were as follows:

Edward S. Beck, AMHCA  
Ivan Bennett, Southern Region  
Jack Casey, Western Region  
Brooke B. Collison, Parliamentarian  
Fannie R. Cooley, ASGW  
Bernadine Craft, Western Region  
Esther E. Diamond, AMEG  
Harry N. Drier, NVGA  
Andrew A. Helwig, NECA  
Edwin L. Herr, President, AACD  
Lenora Hylander, Midwest Region  
Willie M. Jackson, North Atlantic Region  
Stella Jones, Midwest Region  
Gary A. Kasey, North Atlantic Region  
Donald C. Linkowski, ARCA  
Wanda Dean Lipscomb, ANWC  
Don W. Locke, AHEAD  
Phyllis L. Mable, ACPA  
Patrick J. McDonough, Executive Vice President, AACD  
Hilda B. Minkoff, ASCA  
Artis (Pete) Palmo, North Atlantic Region  
Donna R. Ramsey, POCA  
Leo Remacle, Midwest Region  
Dan Richards, North Atlantic Region  
Catherine B. Roland, ARVIC  
Nancy A. Scott, ACES  
J. Otis Smith, Treasurer, AACD  
Joey Strother, Southern Region

E. W. (Bud) Stude, Western Region  
Jean A. Thompson, President-Elect, AACD  
Helen R. Washburn, Past President, AACD

Hilda Minkoff of ASCA was unable to attend the beginning of the meeting and the Division was represented by Dot Thomas, ASCA President-Elect until Dr. Minkoff's arrival.

Arleen Lewis of the Southern Region was unable to attend and she was represented by Martha Salmon, Chairperson-Elect of the Region.

Others attending as guests or observers during all or portions of the meeting included:

Sharon Alexander, AACD Director of Professional Development, Research and Information  
Joyce Breasure, Past President, AMHCA  
William A. Bryan, President-Elect, ACPA  
Frank E. Burtnett, AACD Assistant Executive Director for Association and Professional Relations  
William Carpenter, President-Elect, ARVIC  
Marilyn Finer Collins, 1984 Convention Coordinator  
Rose A. Cooper, President-Elect-Elect, AACD  
Barbara Brown Francis, AACD Director of Association Relations  
Donald Grimes, Former AACD Senator and Member of Governance Committee  
Douglas R. Gross, Chairperson, AACD Bylaws Committee  
Norman C. Gysbers, Chairperson, AACD Foundation  
Nancy Hardy, Senator, Western Region  
William W. Hunter, AACD Assistant Executive Director for Business, Finance and Administrative Relations  
Mary F. Maples, President, ARVIC  
Robert J. Nejedlo, President, ACES  
Bernard Phelix, Treasurer, ARVIC  
Robert Rencken, AMHCA Board Member  
Judy Rosenbaum, AACD Director of Membership Promotion and Public Relations  
Gary Seiler, Past President, AMHCA  
Aaron B. Stills, President-Elect, ANWC  
Lloyd A. Stone, Chairperson, NBCC  
Thomas J. Sweeney, Chairperson, CACREP  
Daisy Takacs, Former Board Member and former Chairperson, Midwest Region  
William Weikel, Past President, AMHCA  
Al Williams, Chairperson, Midwest Region

Richard R. Wilmarth, President-Elect, AMHCA  
James K. Winfrey, President-Elect, ACES

84-1 - Rules, Adoption of Standing (Board) (Senate)

It was moved by Diamond and seconded by Locke that: The Board of Directors Meeting Rules as presented be adopted to guide the conduct of this meeting. Motion passed.

84-2 - Agenda, Approval of

President Herr advised the Board of changes to be made in the proposed Meeting Agenda. Following the insertion of these changes, it was moved by Kasey and seconded by Linkowski that: The Agenda for the AACD Board of Directors meeting be adopted with the modifications and additions presented by President Herr. Motion passed.

84-3 - Minutes of Last Meeting

It was moved by Scott and seconded by Lipscomb that: The Minutes of the July 6-10, 1983 Board of Directors meeting be approved. Motion passed.

84-4 - President's Report, President-Elect's Report, and Past President's Report

President Edwin Herr called attention to his written report and commented on a number of his major activities during his term of office. The report was for the Board's information and no action was required.

President-Elect Jean Thompson noted her written report and highlighted some of her plans for her Presidential year. This report was for information only and no Board of Directors action was required.

Past President Helen Washburn commented on her activities during the year just ending. There was no Board of Directors action required for this report.

84-5 - Treasurer's Report

Treasurer J. Otis Smith commented on some of the major budget items. He noted the financial condition of the Association and discussed some of the specific budget areas. There was no Board action required for this report.

84-6 - Executive Vice President's Report

Executive Vice President Patrick J. McDonough reported on the major activities that have taken place in the headquarters office during the year and commented on various special projects and ongoing activities. This report was for the information of the Board and no action was required.

84-7 - Divisional Reports

Representatives from the Divisions presented brief reports on the activities of their respective Divisions and highlighted some of the major accomplishments. These reports were for information only and did not require any Board of Directors action.

84-8 - Branch Reports

Attention was called to the report on Branch activities that had been prepared. This was for the Board's information only and did not require any Board of Directors action.

84-9 - Regional Reports

Representatives from the Regions presented brief reports on the activities of their respective Regions and noted some of their major accomplishments. These reports were for the Board's information only, and did not require any action.

84-10 - Conventions

Marilyn Finer Collins, Coordinator for the 1984 Houston Convention, welcomed the Board of Directors to the city and to the Convention. She outlined some of the highlights of the convention activities. This report was for information only and no Board of Directors action was required.

It was moved by Casey and seconded by Beck that: Whereas the CPGA and AACD meetings in 1986 will be held one month apart; and Whereas we are concerned about convention expense and participation; that the Executive Vice President of AACD should begin discussions and consultation with appropriate CPGA Executive Staff and Officials and Western Region officials regarding coordination of 1986 convention plans in Los Angeles, and make a report to the July 1984 Board of the status of such discussion and coordination at that time. Motion passed.

84-11 - Bylaws

The report from the Bylaws Committee was noted. This report was for information only and did not require any Board of Directors action.

It was moved by Locke and seconded by Strother that: The Board of Directors approve the revised Bylaws for the Nevada Counseling and Guidance-Personnel Association. Motion passed.

It was moved by Strother and seconded by Locke that: The Board of Directors approve the revised Bylaws for the American College Personnel Association. Motion passed.

It was moved by Jackson and seconded by Drier that: The Board of Directors approve the revised Bylaws for the Texas Association for Counseling and Development. Motion passed.

It was moved by Strother and seconded by Locke that: The Board of Directors approve the revised Bylaws for the West Virginia Association for Counseling and Development. Motion passed.

It was moved by Jackson and seconded by Strother that: The Board of Directors approve the revised Bylaws for the Association for Specialists in Group Work. Motion passed.

The Board of Directors noted the proposed Bylaws amendments that are being submitted to the Senate for action through the AACD Bylaws Committee. These were for the Board's information only and no action was required.

It was moved by Scott and seconded by Jackson that: The recommended name change of the AACD Journal to the Journal of Counseling and Development be approved and recommended to the Senate for the necessary Bylaws revision. Motion passed [18 for; 8 against (including Palmo, Locke, Remacle); 2 abstain].

It was moved by Ramsey and seconded by Lipscomb that: The Board of Directors approve the following recommended Bylaws change in Article VIII, Section I, Subpart (a) to read as follows: "The Officers of the Association shall be the President, the President-Elect, the Immediate Past President, the Treasurer, and the Executive Director." Motion passed.

It was moved by Craft and seconded by Jones that: The Board of Directors approve the recommended changes to the Policy and Procedures for Processing Complaints of Ethical Violations presented by the Ethics Committee. Motion passed (1 abstain).

84-12 - Resolutions

Attention was called to the proposed resolutions that are being submitted to the Senate through the Resolutions Chairperson. These were for the Board's information only and no action was required.

It was moved by Remaclé and seconded by Kasey that: The AACD Board of Directors support the "Resolution Regarding the Administration of the United States' FY 1985 Proposed Federal Budget" and that the Resolution be forwarded to the AACD Senate in the appropriate manner. Motion passed 17 for; 5 against; 3 abstain).

84-15 - Adult Development and Aging Committee

Attention was called to the report from the Adult Development and Aging Committee. This report was for information only and did not require any Board of Directors action.

It was moved by Jones and seconded by Craft that: The Board of Directors minutes of this meeting reflect that the Board affirms and endorses the significance of Adult Development and Aging to AACD members. Motion passed.

It was moved by Linkowski and seconded by Jones that: Whereas the Adult Development and Aging Committee and the Licensure Committee (which are special committees) have requested Standing Committee status with AACD and whereas there is no criteria to distinguish between standing and special committees; that the Board of Directors request that the AACD Bylaws Committee define and develop criteria for standing and special committees. Motion passed.

It was moved by Palmo and seconded by Lipscomb that: The Long Range Planning Committee be asked to study the implications, necessity, and directions of both Standing and Special Committees within the future direction of the Association. The study should include: (1) an examination of all present Standing and Special Committees; (2) the purpose(s) of all Standing and Special Committees within the goals and purposes of the Association; and (3) the role of Committees within the new proposed governmental structure of the Association. The Long Range Planning Committee will report their findings to the April 1985 Board of Directors meeting. Motion passed.

It was moved by Jones and seconded by Craft that: The Adult Development and Aging Committee work with the Long Range Planning Committee and the AACD staff to develop options as to their future role within AACD. Motion passed.

It was moved by Jones and seconded by Lipscomb that: The Board of Directors direct the Executive Vice President to communicate the actions of the Board with regard to the Adult Development and Aging Committee recommendations to the Chair of the Committee. Motion passed. (The intent of this motion is to give some written response to the Adult Development and Aging Committee so they understand the Board of Directors' commitment to the concept of adult development and aging and the process for clarification of committee status for this special committee.)

84-18 - International Relations Committee

The Board noted the report from the International Relations Committee. No Board of Directors action was required for this report.

84-20 - Ethics Committee

It was moved by Palmo and seconded by Thompson that: The Technology Committee be asked to include in its 1984-85 Plan of Action plans for the development of recommended standards of ethical conduct related to technology especially computers. Motion passed. (This motion came about due to a recommendation in the comments section of the February 1984 Ethics Committee report that standards be developed in technology.)

84-22 - Women, Committee on

Attention was called to the report from the Committee on Women. This report was for the information of the Board and did not require any Board of Directors action.

84-23 - New Divisions and Miscellaneous Division Activities

The Board of Directors was advised that changes are required in Division incorporation papers as a result of the Association's change of name. These changes are being worked out with the individual Divisions and are brought to the Board for information only. No Board action is required.



84-24 - Personnel and Guidance Journal

It was moved by Craft and seconded by Salmon that: The nominees for the Personnel and Guidance Journal Editorial Board submitted by Editor-elect Rodney Goodyear be approved. Motion passed (1 abstain). The Board also asked that the minutes record the feeling that Dr. Goodyear had done an excellent job in trying to get balanced representation from all areas in his list of nominees. The nominees for Editorial Board approved by this motion are as follows:

Reappointments:

Arthur Hitchcock (three year term)  
Juan Franco (three year term)  
Betty Milburn (three year term)

New Appointments:

Loretta Bradley (one year term)  
Thomas Bratter (three year term)  
Elaine Copeland (one year term)  
P. Paul Heppner (three year term)  
Bonnie Himes-Chapman (one year term)  
Ena Vasquez Nuttall (one year term)  
Paul Pedersen (three year term)  
James E. Robyak (three year term)  
Margaret E. Rockenbeck (three year term)  
Rosemary A. Thompson (one year term)  
Edwin A. Whitfield (three year term)

84-25 - Membership Categories

It was moved by Casey and seconded by Helwig that: The Executive Vice President direct Bill Hunter or other designated staff members to inform all Divisions that they are entitled to request from AACD Membership Services (without charge) computer-generated lists of provisional members whose membership is due to expire in order to maximize recruitment efforts. Motion passed (27 for; 1 against).

It was moved by Minkoff and seconded by Scott that: AACD make a concerted effort to enforce the rule that members of AACD of one year who have not chosen a Division, pick such a Division. Motion passed (20 for; 3 against).

84-29 - Resolutions on Continuing Expenses in Next Fiscal Year - Bank and Auditor Arrangements

It was moved by Mable and seconded by Thomas that: The Executive Vice President be authorized to continue to expend funds consistent with the level authorized for FY 1984 until the Board of Directors approves the final budget for FY 1985 at the July 1984 Board of Directors meeting. Motion passed.

84-30 - Association Budget

It was moved by Hylander and seconded by Helwig that: Because of a concern for AACD's financial well-being, that the Financial Affairs Committee present to the April 1985 Board of Directors a long range plan for building up the AACD fund balance. Motion passed.

84-40 - Licensure Committee

The report from the Licensure Committee was noted by the Board. There was no action required from the Board of Directors on this report.

84-41 - Government Relations

The Government Relations Committee report was noted. There was no action taken by the Board of Directors, but it was requested that the Minutes reflect the commendation of the Committee for the thoroughness of their report.

It was moved by Beck and seconded by Thomas that: AACD accept the Government Relations Committee's recommendation and hire an additional full-time legislative specialist to bring the total to two full-time legislative specialists beginning Fiscal Year 1985 (moving from 1-1/2 to 2 positions). Motion passed.

84-42 - Insurance Trust

It was moved by Beck and seconded by Casey that: Whereas the Insurance Trust is investigating group medical and hospitalization plans for AACD members, the AACD Board of Directors encourages the Insurance Trust to seek a mental health coverage rider that includes as core service providers CCMHC's, NCC's, CRC's, NCCCC's and/or licensed professional counselors in addition to basic group medical and hospitalization coverage. Any mental health coverage without such provisos would be considered unacceptable. Motion passed (17 for; 2 against; 6 abstain).

84-55 - Committees and Commissions

It was moved by Cooley and seconded by Kasey that: The Board of Directors approve the appointments for Committee Chairs for 1984-85 as presented by President-Elect Thompson, with the addition of Dr. Catherine Roland as Chair of the Women's Committee and the deletion of Dr. Thomas Sweeney as Chair of CACREP (it was pointed out that CACREP appoints its own Chair). Motion passed. The 1984-85 Committee Chairs approved by this motion are as follows:

Adult Development and Aging Committee - Dr. Jane Myers  
Awards Committee - Ms. Ann Castricone  
Bylaws Committee - Mr. Donald Grimes  
AACD Convention Committee - Mr. Mark Brooks, Coordinator  
                            Dr. Ann Kaplan, Assistant Coordinator  
Committee on Counselor Advocacy - Dr. Eugene Wysong  
Ethics Committee - Dr. Virginia B. Allen  
Government Relations Committee - Mr. Harold Hebl  
Financial Affairs Committee - Dr. Robert L. Frank  
Graduate Student Committee - Ms. Dixie G. Rogers  
Human Rights Committee - Dr. Farah A. Ibrahim  
Insurance Trust - Mr. Jim Godwin  
International Relations Committee - Dr. Sharon Rudy  
Licensure Committee - Ms. Willie Jackson  
Long Range Planning Committee - Dr. Cynthia Johnson  
Media Committee - Dr. Gordon McMinn  
Nominations and Elections Committee - Dr. Edwin L. Herr  
Committee for Standards Review - Mr. Roger Selman  
Resolutions Chairperson - Ms. Mary Kosier  
Senate Parliamentarian - Dr. Betty E. Knox  
Senate Credentials Chairperson - Dr. Mary W. Claytor  
Committee on Women - Dr. Catherine B. Roland  
Committee on Technology - Dr. Alfred Gallagher

It was then moved by Bennett and seconded by Cooley that:

The Board of Directors approve President-Elect Thompson's Committee appointments as presented with the addition of Thomas Sweeney to be appointed to CACREP; the deletion of Kathy Hotelling from the Committee on Women; and the addition of Roberta Martin to the Committee on Women. Motion passed. The Committee appointments approved by this motion are as follows:

Adult Development and Aging Committee:

Chairperson: Jane Myers  
Members: Louise B. Forsyth  
          Raymond A. Hylander  
          Barbara K. Shelton  
          Robbie Nayman  
          Jo Chickering

Committee on Counselor Advocacy:

Chairperson: Eugene Wysong  
Members: Marilou Cashman  
          John Hipple  
          Edward S. Beck  
          Conrad Brombach  
          Essie French  
          Janice M. Jordan

Graduate Student Committee:

Chairperson: Dixie G. Rogers  
Members: Joyce A. Wessel  
Patricia Kerstner  
Courtland C. Lee  
Margaret Barr

Licensure Committee:

Chairperson: Willie Jackson  
Members: David K. Brooks, Jr.  
Enid Lee Davis  
Sara Sue Schaeffer  
Lawrence H. Gerstein  
Jerry Jorgensen  
J. Ronald Quinn  
Don Anderson

Long Range Planning Committee:

Chairperson: Cynthia Johnson  
Members: Gordon McMinn  
William Weikel  
H. B. Gelatt  
Thelma Daley  
John Whiteley

Committee on Women:

Chairperson: Catherine B. Roland  
Members: Laurine E. Fitzgerald  
Queen D. Fowler  
Jacqueline Lamb  
James O'Neil  
Roberta Martin  
Gail McCullers  
Clara C. Turner

Committee on Technology:

Chairperson: Alfred Gallagher  
Members: Lorraine Jackson  
Larry Loesch  
John Patterson  
Marlene Pinten  
Lee Richmond

Insurance Trust:

Chairperson: Jim Godwin  
Members: Burt Bertram  
Helen R. Washburn  
Thomas S. Gunnings  
Frank X. O'Regan, Jr.

Council for Accreditation of Counseling and Related Educational Programs:

Member: Thomas J. Sweeney

1985 Convention Committee (New York Convention):  
Convention Coordinator: Mark J. Brooks  
Associate Convention Coordinator: Ann Kaplan  
Publicity & Public Relations Coordinator: Rose Cooper  
Convention Services Coordinator: Daniel Woodard  
Meals & Social Activities Coordinator: Sonya Vassos  
Evaluation Coordinator: Donald Grimes  
Film Festival Coordinator: Irma Godlin  
Site Coordinator: Hal Doughty

It was moved by Remacle and seconded by Cooley that: The Board of Directors approve the Committee appointments to replace those Committee members who have resigned in 1983-84. Motion passed. The Committee appointments approved by this motion are as follows:

International Relations Committee: Add Gary Seiler and remove George Wright  
Adult Development and Aging Committee: Add Raymond Hylander and remove Jane Myers  
Long Range Planning Committee: Add H. B. Gelatt and William Weikel and remove Donald Hays  
Government Relations Committee: Add Gail Morris and remove Robert Cormany

It was moved by Thomas and seconded by Mable that: The Financial Affairs Committee be composed of the Treasurer-Elect-Elect, the Treasurer-Elect, and the Treasurer, and that the AACD Bylaws should be amended to reflect this. Motion passed. (This will require Senate action to so amend the AACD Bylaws.)

It was moved by Casey and seconded by Beck that: The Board of Directors approve Dan Woodard's appointment to the Financial Affairs Committee for 1984-85. Motion passed (3 abstain).

It was moved by Hylander and seconded by Helwig that: Due to a concern that the Treasurer have an appropriate background and experience in performing the duties of Treasurer, that the Bylaws Committee be asked to review and recommend alternative means for selecting the AACD Treasurer which would include a job description and criteria for appointment. Motion passed (1 abstain).

It was moved by Diamond and seconded by Bennett that: The Board of Directors approve the Guidelines for Committee Newsletters. Motion passed. The "Guidelines for Committee Newsletters" as approved by this motion are as follows:

Committee chairpersons should observe the following guidelines for initiating or continuing a committee newsletter that is being funded through the Association.

These guidelines have been developed to ensure that AACD funds are being used in the most effective manner - not to eliminate or curtail committee publications.

#### GUIDELINES

When submitting a budget request that includes money allocated for a special committee newsletter, please attach a statement that addresses the following areas:

1. Indicate why existing communication options such as Guidepost, divisional and state branch newsletters are not adequate for the dissemination of the committee message.

2. Discuss the distinct message which your Committee feels it must communicate to a select population.

3. Consider the following areas in developing a committee newsletter budget:

- a. Printing and copying costs
- b. Postage
- c. Labels or envelopes
- d. Typing costs (typesetting, graphic/art services or related costs are specifically discouraged due to the expense)

4. Indicate the following:

- a. Number of issues
- b. Number of copies
- c. Mailing list (not individual names but general categories)
- d. Process for maintaining a current listing

5. Describe a process of evaluation and feedback for future planning by the next committee chairperson on the effectiveness of the committee newsletter.

#### 84-57 - Appreciation and/or Commendation

It was moved by Scott and seconded by Strother that: The AACD Board of Directors express appreciation to Marilyn Finer-Collins and the Texas convention staff for their hard work and skill in organizing the 1984 Houston Convention. Motion passed by acclamation.

It was moved by Hylander and seconded by Helwig that: Whereas Dr. Patrick J. McDonough and the Headquarters Staff have survived in apparent fine shape the rigors of operating AACD since August 1, 1983; that the Board of Directors extend its gratitude and appreciation to Dr. Patrick J. McDonough and the Headquarters Staff for their expert handling of the affairs of the American Association for Counseling and Development during this period of transition. Motion passed by acclamation.

It was moved by Hylander and seconded by Drier that:  
Whereas Mary Janicke is recognized as one of the quiet, stable stalwarts of this organization, that the Board of Directors extend its sincere thanks to Mary Janicke for her faithful constancy in fulfilling her responsibilities as Administrative Assistant to the American Association for Counseling and Development. Motion passed by acclamation.

It was moved by Jackson and seconded by Jones that:  
Whereas Michele Tuttle was hired when convention planning was fully in progress, the Board moves to thank and commend Michele Tuttle for the professional manner in which she has coordinated the Houston Convention. Her hard work and dedication is evident in the smooth manner in which a transition was made at a most difficult time. We welcome her as a new member of our AACD staff. Motion passed by acclamation.

It was moved by Jackson and seconded by Jones that: The Board of Directors commend and thank Helen Washburn for her dedicated and excellent service to AACD as Past President and for her role as Chair of the Nominations and Elections Committee. She has shown fairness and objectivity under some of the most difficult circumstances and we appreciate her efforts on our behalf. Motion passed by acclamation.

It was moved by Thompson and seconded by Washburn that:  
The 1984 AACD Board of Directors be commended for the time and the attention they have given to the Association business that has come before them and further for the positive working relationships exhibited towards one another as well as the officers of the Association. Motion passed by acclamation.

It was moved by Hylander and seconded by Scott that: The Board of Directors adopt the resolution commending Dr. Edwin L. Herr for his outstanding leadership of AACD. Motion passed by acclamation. The resolution as adopted reads as follows:

WHEREAS, Watashi is indeed a leprachaun in a German Body; and

WHEREAS, A McGonegal-Herr is also an Irishman in a German Body; and

WHEREAS, Dr. Herr always carries an extra arrow in his quiver; and

WHEREAS, Dr. (King) Herr's ticklish sense of humor has carried us through some difficult times;

THEREFORE, BE IT RESOLVED, That the 1983-84 AACD Board of Directors recognize with deep gratitude Dr. Herr's time, effort and energy in steering our organization through a very productive year.

84-62 - Awards Committee

The Board noted the report from the Awards Committee. This report was for information only and the Board did not need to take any action.

84-65 - Nominations and Elections Committee

The Board noted the report from the Nominations and Elections Committee. No Board of Directors action was required for this report.

84-68 - Nominations and Elections Rules

It was moved by Hylander and seconded by Jones that: The AACD Board of Directors move into Executive Session for thirty minutes in order to discuss Nominations and Elections. Motion passed, and the Board moved into Executive Session.

At the end of the first thirty minutes, it was moved by Locke and seconded by Roland that: The time of the Executive Session be extended for an additional thirty minutes. Motion passed, and the Executive Session continued for the additional half hour.

It was moved by Locke and seconded by Jackson that: The Board of Directors approve election procedure changes as presented by the Nominations and Elections Committee on pages three and four of the Committee's recommendations. Motion passed. The Election Procedure Changes approved by this motion are as follows:

(1) Establish different primary voting procedures.

We recommend that the ballot be removed from the Guidepost and placed on a direct mail card. This two part card would be mailed to all AACD members via first class or third class postage. Part A of the card would provide general information and instructions. Part B would be the ballot which would be removed and returned. Members would still be required to pull their label from the mailer and place on the part of the card which is being returned. Part B would be pre-addressed, but the member would be required to place postage on the card. Information about the candidates would continue to be placed in Guidepost and scheduled to appear about the time the ballots are distributed.

(2) Modify the information which we present about the candidates.



We recommend the Guidepost continue as the publication to carry candidate information. Further, we recommend that all nominees for AACD and division office prepare two statements - one about their experiences and qualifications and one about their goals for the Association and a limit on the words allowed for each statement be established and enforced. No one chooses to wade through the often long and boring resumes of our candidates. The volume of information which we present about our candidates may cause people not to vote. In the AACD primary, both the qualifications statement and the goals statement would be published. On the final ballot, the qualifications statement (repeat) and responses of the two finalists to a series of predetermined questions (like our present system) would be published. For the division elections, the two statements on the two finalists for each office would be printed. If candidates exceed any word limits, their materials will be rejected.

(3) Modify existing election schedule.

Modify the current election schedules to maximize voter/member participation. We would recommend the following schedule modification to implement our existing elections rules and procedures. If AACD chose to implement any changes (our or others) this calendar would need to be amended:

Proposed calendar:

Nomination of AACD presidential candidates to headquarters	June 15
Call for candidate information and statements of AACD presidential candidates issued	July 1
Receipt of candidate information and statements of AACD presidential candidates at headquarters	August 1
Print AACD presidential candidate information in GUIDEPOST	First September issue (approx. Sept. 10)
Mail primary ballots to AACD members via first or third class mail	September 15
Allow five weeks for primary ballots to reach all destinations	October 7
Deadline for return of primary ballots to AACD or certified public accountant (postmark)	October 31
Call for candidate information and statements of division officers issued	November 1

Announce AACD presidential primary results and call for finalists' answers to questions	November 15
Receipt of AACD presidential answers and division candidate information in GUIDEPOST	December 1
Print AACD presidential finalists and division candidate information in GUIDEPOST	First January issue (approx. Jan. 10)
Mail main election ballots to all AACD members via first class mail	January 15
Allow three weeks for main ballots to reach all destinations	February 7
Deadline for return of main ballot to AACD or certified public accountant (postmark)	February 15
Announce AACD presidential and division election results	March 1

It was moved by Jackson and seconded by Strother that: The Board of Directors accept the recommendations for Nominations and Elections Policies, Sections I. A-C, and a modification of I. D with the following modification: Delete from I. D "other than a personal contribution from an individual". Motion passed. The policies as approved by this motion read as follows:

I. Funding for Election Campaigns

A. The Association, its Divisions, its Regions, and its Branches shall not engage in the practice of budgeting or appropriating organizational funds derived from organization revenues for support of any candidate for the office of President-Elect of AACD.

B. The Association, its Divisions, its Regions, its Branches, and candidates shall not engage in the practice of accepting campaign funds and/or other campaign support of any candidate for the office of President-Elect of AACD from commercial firms, corporations, foundations, institutions or agencies.

C. Use of association, corporation, foundation, institution, or agency postal permits shall constitute a contribution.

D. Acceptance of contributions from any source by a candidate will be considered a violation of the election campaign policies for which an individual can be subject to removal from candidacy.

It was moved by Richards and seconded by Drier that: The only approved source for presenting candidacy information shall be the election issues of Guidepost. No formal written or oral information may be disseminated by a candidate for president-elect of AACD or their representative (example: campaign speeches, telephone trees, brochures, buttons, etc.).

Following some discussion, it was moved by Stude and seconded by Strother that: The Board vote to move the question. Motion passed by the required 2/3 vote.

Vote was then called for on the motion on the floor that the only approved source for presenting candidacy information shall be the election issues of Guidepost. No formal written or oral information may be disseminated by a candidate for president-elect of AACD or their representative (example: campaign speeches, telephone trees, brochures, buttons, etc.). Motion passed [18 for; 7 against (including Washburn, Thompson, Minkoff); 3 abstain].

It was then moved by Richards and seconded by Drier that: It is suggested that all candidates for President-Elect be informed of election procedures by the Chairperson of the Nominations and Elections Committee by way of a meeting or conference call immediately following their nomination to AACD as soon as possible after June 15. Motion passed (25 for; 1 (Salmon) abstain).

It was moved by Jackson and seconded by Drier that: Effective immediately and continuing through the annual convention of 1985, a candidate found guilty of violating the Nominations and Elections Policies by the Nominations and Elections Committee shall be declared ineligible as a candidate. The person with the next highest number of votes shall replace said candidate on the ballot. Divisions, Regions and Branches in violation shall lose the privilege of nominating a candidate for one year. An individual in violation shall lose voting privileges for one year. Motion passed [19 for; 8 against; 1 (Roland) abstain].

It was moved by Hylander and seconded by Helwig that: The Nominations and Elections Committee be charged with the task of exploring the nominations and elections procedures of professional organizations similar in size and mission such as those listed in the survey of 84-75 and report back to the annual convention 1985 Board of Directors meeting. Motion passed (17 for; 4 against; 5 abstain).

It was moved by Kasey and seconded by Hylander that: The Nominations and Elections Committee review present policies and all policy motions passed at the March 1984 Board of Directors meeting regarding nominations and elections and that their report be placed on the Board of Directors agenda for the annual convention meeting of 1985. Motion passed (1 abstain).

It was moved by Beck and seconded by Lipscomb that: All motions passed regarding item 84-68A (nominations and elections policies) be referred to legal counsel to (1) determine the constitutional implications and/or (2) the legality of such motions. Upon approval of legal counsel such motions may be enacted. Motion passed.

It was moved by Stude and seconded by Strother that: The Board of Directors authorizes that a letter be sent to the leadership of ASCA by President Herr requesting that a letter of apology signed by the ASCA President and ASCA Newsletter Editor be sent to Dr. William Erpenbach regarding the inappropriate article published in the November 1983 issue of the ASCA Counselor. Motion passed [1 (Minkoff) abstain].

#### 84-71 - Human Rights Committee

Attention was called to the report from the Human Rights Committee. There was no Board of Directors action required on this report.

It was moved by Drier and seconded by Scott that: The Board of Directors request that the Special Report from the Human Rights Committee be available at the July 1984 Board meeting. Motion passed.

#### 84-75 - Full Time AACD President

It was moved by Beck and seconded by Mable that: The Presidential compensation be increased to \$30,000.00 for FY 1985, and direct the Bylaws Committee to make such a change in Article VIII, Section 4. Motion passed [20 for; 5 against; 1 (Thompson) abstain; Herr not voting].

#### 84-83 - Convention Rebate Policy

It was moved by Beck and seconded by Helwig that: Whereas there is concern about convention Divisional rebate as a result of unchecked Divisional affiliation, that the convention registration form should be revised to:

- (1) better position the Division affiliation section, and
- (2) state the fiscal consequences for checking or not checking an affiliation.

Also all appropriate Divisions and staff should make every attempt to encourage selection of one Divisional affiliation. Motion passed.

83-88 - Committee for Standards Review

The report from the Committee for Standards Review was noted. This report was for information only and no Board of Directors action was required.

At an earlier Board of Directors meeting, the Professional Standards for Career and Employment Specialists and Counselors had been referred to the Committee for Standards Review for study and recommendations. This item had therefore been placed on the agenda at this meeting. However, as there were no recommendations from the Committee for Standards Review, no Board action was taken.

84-89 - Financial Affairs Committee

It was noted that the report from the Financial Affairs Committee was embodied in the Treasurer's Report. This report was for information only and no Board of Directors action was indicated.

84-110 - Miscellaneous Items

It was moved by Lipscomb and seconded by Linkowski that: The Board of Directors approve a title change for Charles L. Lewis to Executive Vice President Emeritus. Motion passed (1 abstain).

It was moved by Palmo and seconded by Lipscomb that: The AACD President present the names and addresses of all previous Executive Directors and Executive Vice Presidents of APGA/AACD at the July 1984 Board of Directors meeting to determine whether or not these individuals should be granted the honorary title of Executive Director Emeritus or Executive Vice President Emeritus. Motion passed.

84-112 - Media Committee

The report from the Media Committee was noted by the Board. No action was taken; however the Board indicated it would like to see a Plan of Action and the reasons why the action plan has not been followed.

84-117 - Region/Branch/Division Relationships and Cooperation

A report was presented to the Board of several meetings held during the year to discuss relationships and cooperation between Regions, Branches and Divisions. This was for information only and did not require any Board of Directors action.

84-119 - Legal Defense Fund

It was moved by Beck and seconded by Casey that: The maximum allowable grant from the Legal Defense Fund be \$1,000.00 with the Counselor Advocacy Committee once again being asked to review the scope of the defense fund's purpose beyond employment-related issues and procedures, with recommendations to be brought to the Board of Directors in July 1984. Motion passed.

84-134 - Registry

In addition to the written report from NBCC, Lloyd Stone, Chairperson of the National Board for Certified Counselors, reported to the Board of Directors on the activities of NBCC.

It was moved by Craft and seconded by Palmo that: The AACD President correspond with the National Board for Certified Counselors and request that a complete financial report be submitted at the July 1984 Board of Directors meeting; and further that the AACD President request that NBCC complete and submit a detailed long range plan of action at the April 1985 Board of Directors meeting. Motion passed (15 for; 10 against; 2 abstain).

84-135 - Accreditation

It was moved by Locke and seconded by Drier that: The Board of Directors moves to rescind the action of the Board of Directors made in July 1983 concerning increase in semester hours and supervised hours for CACREP Standards and request 1984-85 President Thompson to appoint a committee to review the ramifications of this action. Following considerable discussion, vote was called for on the motion. Motion defeated (12 for; 14 against; 2 abstain).

It was then moved by Locke and seconded by Roland that: The Board moves that President-Elect Thompson appoint a committee to review the ramifications of the July 1983 Board of Directors actions regarding semester hours and request that CACREP not proceed with this until the results of the committee's study are presented to the Board of Directors in July 1984. Motion passed. (ACES and AMHCA requested membership on this committee.)

The Chairperson of the Council for Accreditation of Counseling and Related Educational Programs, Dr. Thomas J. Sweeney, reported in person to the Board. This report was for information only and no Board of Directors action was required.

84-136 - Graduate Student Committee

It was moved by Kasey and seconded by Roland that: Whereas there has been little or no communication from the Graduate Student Committee indicative of its viability and status, that the November and February reports of the Graduate Student Committee be forwarded to the President immediately, as well as the May 15 report. Furthermore, in addition to submitting a Plan of Action for the July 1984 Board of Directors meeting, the Committee is charged to develop specified programs for encouraging graduate students to attend the 1985 AACD New York Convention and to submit these to 1984-85 President Jean Thompson. Motion passed.

84-142 - Association Name Change

A progress report was presented to the Board on the implementation of the name change throughout the Association and its constituent groups. This report was for information only and did not require any Board action.

84-147 - American Association for Counseling and Development Foundation

In addition to their written report, Norman C. Gysbers, Chairperson of the AACD Foundation, reported to the Board of Directors. This report was for information only and no Board action was required.

84-150 - Long Range Planning

The Board of Directors noted the report from the Long Range Planning Committee. This report was for information only and no Board action was required.

84-160 - Counselor Advocacy, Committee on

It was moved by Lipscomb and seconded by Thompson that: The President request that the Chairperson of the Counselor Advocacy Committee immediately submit the November and February Committee reports and the May report by the designated May 15, 1984 date. Motion passed.

84-161 - Legislative Grants to States

It was moved by Casey and seconded by Craft that: Whereas 19 requests for \$22,500.00 were made by states to the Legislative Grant program for last year, and Whereas only \$3,000.00 was budgeted for this purpose, that \$6,000.00 be budgeted for the coming year for Legislative Grants. Motion passed (1 abstain).

84-168 - Organizational Affiliates

It was moved by Ramsey and seconded by Lipscomb that: A Bylaws change be made under Membership, Article II, Section 1(b)(3) to read: "A member must pay annual dues, must join at least one (1) of the Association's Divisions or Organizational Affiliates..." (intent is to add Organizational Affiliates). Motion passed (1 against).

84-169 - Governance Structure

Information on the proposed Bylaws changes to effect the new single body governance structure was presented to the Board for its information. These Bylaws changes will be discussed by the Senate and do not require any further action by the Board of Directors at this time.

84-170 - Technology, Committee on

The Board noted the report from the Committee on Technology. This report was for the Board's information and no action was required.



84-172 - Association Logo

It was moved by Roland and seconded by Cooley that: A five-member ad hoc committee be appointed to review the current logo in terms of acceptability to AACD members, and in light of objections raised to the current logo. The Committee would be appointed by the President in concert with the Executive Vice President, to present a report of their findings at the July 1984 Board of Directors meeting. Motion passed. (It was recommended that the ad hoc committee members be chosen on the basis of their sensitivity to the concerns about the logo.)

Adjournment

The March 1984 meeting of the AACD Board of Directors was adjourned at 5:15 p.m., March 17, 1984.

Respectfully submitted,



Edwin L. Herr  
President



Patrick J. McDonough  
Executive Vice President



Mary E. Janicke  
Administrative Assistant for  
Governance

EXVP:mj  
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