

Governing Council Meeting

March 17-19, 2010

Call to Order

The ACA Governing Council meeting was called to order at 9:32 am, March 17, 2010 at the Westin Hotel in Pittsburgh, PA. President Lynn Linde presided. Governing Council members present for all or part of the meeting were as follows:

Annette Bohannon, Southern Region
Loretta Bradley, IAMFC
Kay Brawley, NECA
Maureen Colón, ACEG
Hugh Crethar, CSJ
Jack Culbreth, IAAOC
Thelma Daley, Parliamentarian
Joe Dear, Western Region
Thelma Duffey, ACC
Kelly Duncan, Midwest Region
Brad Erford, AACE
Marcheta Evans, President-Elect
Jane Goodman, ACA Treasurer
Kara Ieva, Student Representative
Kelley Kenney, North Atlantic Region

Carolyn Kern, ACCA
Lynn Linde, ACA President
Colleen Logan, ACA Past President
Vonda Long, AADA
Scott McGowan, C-AHEAD
Brenda Melton, ASCA
Nancy Heller Moskowitz, AMHCA
Spencer Niles, NCDA
Patty Nunez, ARCA
Mike Robinson, ASERVIC
Carolyn Thomas, ASGW
Rich Yep, ACA Executive Director
Cirecie West-Olatunji, AMCD
Joy Whitman, ALGBTIC

Dale-Elizabeth Pehrsson, ACES was not present. Deryl Bailey represented ACES.

Others in attendance at the meeting as guests or observers include the following:

Deb Barnes, Assistant Executive Director for Finance
Linda Barclay, AMHCA President,
Carol Bobby, President & CEO, CACREP,
Althea Brum, Director of Operations, Insurance Trust
David Capuzzi, Chair, Insurance Trust
Craig Cashwell, Chair, Board of Directors, CACREP
Holly Clubb, Director, Leadership Services
Jan Friese, Texas Counseling Association, Executive Director
Bob Iverson, ACA Member
John Hakemian, NECA Executive Director
W. Mark Hamilton, AMHCA Executive Director
Robin Hayes, Director, Conference and Meeting Services
Theresa Holmes, Senior Meetings Coordinator

Nita Jones, ACA Member
David Kaplan, Chief Professional Officer
Courtland Lee, ACA Past President
Mary Libby, Chair-Elect, Southern Region
Don W. Locke, ACA President-Elect-Elect
Erin Martz, Manager of Ethics and Professional Standards
Carol Neiman, Deputy Executive Director
Beverly J. O'Bryant, ACA Past President
Mark Pope, ACA Past President
Catherine Roland, ACA Member
Stacy Shaver, Executive Assistant
Howard Smith, Chair, ACA Foundation
Eric Sparks, ASCA Past President
Richard Wong, ASCA Executive Director

Approval of the Agenda

It was moved by K. Duncan and seconded by B. Melton to: Approve the agenda. Motion passed.

Parliamentarian's Remarks and Meeting Rules

Parliamentarian Thelma Daley provided remarks and guidelines for the meeting.

Consent Agenda

It was moved by B. Erford and seconded by M. Evans to: Approve the Consent Agenda. Motion passed.

Items on the Consent Agenda:

- a. Approval of Minutes from Past Meetings
 - i. ACA Governing Council – November 5 – 7, 2009
 - ii. ACA Executive Committee – November 7, 2009
 - b. Endorse the revised ASERVIC Counselor Competencies for Spiritual and Religious Issues in Counseling.
 - c. Ethics Committee Motion – Change in the ACA Policies and Procedures for Processing Complaints of Ethical Violations
 - d. Publications Committee Motion – Second Term for *JCD* Editor
 - e. Division and Region Reports
 - i. AACE
 - ii. AADA
 - iii. ACC
 - iv. ACCA
 - v. ACEG
 - vi. ACES
 - vii. ALGBTIC
 - viii. AMHCA
 - ix. ASCA
 - x. ASGW
 - xi. C-AHEAD
 - xii. CSJ
 - xiii. IAAOC
 - xiv. NCDA
 - xv. NECA
 - xvi. North Atlantic Region
 - xvii. Midwest Region
 - xviii. Western Region
 - f. Branch Reports
 - i. Kansas Counseling Association
 - g. Committee Reports
 - i. Awards Committee
 - ii. Branch Development Committee
 - iii. Bylaws and Policies Committee
 - iv. Ethics Committee
 - v. International Committee
 - vi. Public Policy and Legislation Committee
 - vii. Publications Committee
 - h. Interest Network Reports
 - i. ACA Interest Network for Professional Counselors in Schools
 - ii. Animal Assisted Therapy in Mental Health Interest Network
 - iii. Grief and Bereavement Interest Network
 - iv. Historical Issues in Counseling Network
 - v. Multiracial/Multiethnic Counseling Concerns Interest Network
 - vi. Women's Interest Network
 - i. Branch Bylaws Change – Louisiana
- This ends the Consent Agenda.

Officers' Reports

Reports were submitted by the President, President-Elect, and Past President. Richard Yep presented the Executive Director's Report by a PowerPoint presentation. These reports are for information purposes and did not require action.

Acceptance of Audit

Due to two outstanding issues there is not an audit at this time. The two outstanding issues are: 1) HOA and 2) liability for Health Insurance for retired employees hired prior to 1995. The audit should be completed by early May, 2010 and will go to the Executive Committee for approval. The full Governing Council will receive a copy of the Audit.

Heritage of America Update

Rich Yep provided an update on the Heritage of America loan. This update was for information only, no action was required.

Treasurer's Report

A written report was submitted and ACA Treasurer Jane Goodman provided a verbal summary on the budget, using a PowerPoint presentation.

Approval of the FY2011 Budget

It was moved by C. Thomas and seconded by V. Long to: Adopt the FY2011 proposed budget reflecting \$9,494,603 in Operating Revenues, \$9,400,275 in Operating Expenses, and excess Operating Revenue over Operating Expenses of \$94,328.

Discussion followed. There was a request to vote on the two motions regarding the Dues Increase and MSA fee increase put forth by the Financial Affairs Committee prior to voting on the FY2011 Budget. The President then ruled that the Motions from the Financial Affairs Committee are recommendations and additional motions are not required.

Financial Affairs Committee Motions

It was moved by the Financial Affairs Committee: Recommends Governing Council increase dues for Professional and Regular Members by \$4 and increase Students, New Professional, and Retirees by \$2. Motion passed.

It was moved by the Financial Affairs Committee: Recommend Governing Council increase Management services fees by \$1 per member. Motion passed.

It was moved by C. Thomas and seconded by V. Long to: Adopt the FY2011 proposed budget reflecting \$9,494,603 in Operating Revenues, \$9,400,275 in Operating Expenses, and excess Operating Revenue over Operating Expenses of \$94,328. Motion Passed. A roll call vote was requested. Roll Call Vote: 21- Yes; 2-No; 1 Abstained

Yes - Annette Bohannon, Loretta Bradley, Maureen Colón, Hugh Crethar, Jack Culbreth, Joe Dear, Thelma Duffey, Kelly Duncan, Brad Erford, Marcheta Evan, Kelley Kenney, Colleen Logan, Vonda Long, Scott McGowan, Brenda Melton, Spencer Niles, Patty Nunez, Mike Robinson, Carolyn Thomas, Cirecie West-Olatunji, Joy Whitman

No - Kay Brawley, Carolyn Kern

Abstained - Nancy Heller Moskowitz

Membership Structure Update

An update was provided in the Working Papers and Richard Yep provided additional information regarding proposed membership benefits structure. A pilot program will be conducted this summer and a report will be provided at the Fall Governing Council meeting. This report was for information only and no action was required.

Strategic Planning Session #1 - Governance

Group A:

- Advocate; fiduciary responsibility to the profession; providing services; be leaders in the field, enhance the image; develop leadership; leadership should be the goal.
- A sense of trust of each other and of the staff.
- Need to be listeners; well prepared for board meetings; have global thinking; do outreach; be well grounded in the field for stakeholders and constituents; be visionary; ability to ask hard questions; have a certain skill set – coming from a legal perspective or accounting or financial background, have experience on other boards; lack personal agendas.
- To not have a conflict of interest based on a region or division we come from; not using our position on the board to help or benefit some other purpose in one's life, organization or, group.
- Provides an environment that stimulates positive dialogue; moves expeditiously, evaluates itself; is positive; does high level thinking; avoids group think; gets results; takes a risk; not afraid to be visionary; seeks consultants if needed; adheres to the mission; represents the constituency; responsible; respectful of difference.
- The constituents say yes and are evidence that their needs are being met. By coming to conferences; by having a membership; by recruiting new members; being involved professionally in the organization through committees and other leadership positions.

Group B:

- Advocate; organize; identify trends, provide for the scientific foundation for the profession; set policy and standards, provide opportunity for networking and facilitating.
- Set priorities and timelines; become nimble or more efficient; develop and adjust; clarify issues that lead to decision making; representative of the membership.
- Professionalism; personal beliefs; empathy; diversity of perspectives; vision of the larger picture; dedication; risk taking in a positive sense; fiscal responsibility; integrity.
- Avoiding a conflict of interest: Evaluate and revise our structure so that no one represented any entity or situation that would lead to conflict of interest on the board. Managing conflict of interest: looking at the whole picture instead of micro issues of the different entities that might be represented; more education of your entities; clarity of expectations, what is the role of a board member; avoid conflict by dealing with the conflict.
- Energetic; self-sacrificing; knowledgeable; flexible; ethical; empathetic; responsive and efficient; clarity of purpose; enacting sound objectives; translating vision into action.
- Effective implementation of our strategies; by the results of our strategic plan; tools and resources that are necessary for counselors; financial resources for staff.

Group C:

- Oversee the organization; management of operations from a professional point of view and be the voice of the organization; engage in public policy; provide a structure so the profession can function, be an ethical and legal part of the container of the profession; should represent the constituents and in place to serve the constituents and the profession.
- Facilitating instead of hindering the movement forward of the mission; communicate to the profession and to the public what ACA is doing in terms of outreach.

- Active professionally; prior governance experience; some student representation; representing all of CACREP and CORE specialty areas; vision for the profession beyond one's own specialty; ethical, can reach across the aisle to do good for the profession; creative or non-conventional thinking; flexible; passionate; articulate; and can communicate ideas; community outreach; respectful, membership and served in more than one division.
- No one should gain financial benefit by being a board member; we don't want to avoid conflict, we want to engage in dialogue around diverse opinions and values.
- Communications that go both ways to and from the constituents.
- Measuring from the mission that drives the strategic plan; how the public sees us as a profession.

Group D:

- Fiduciary responsibility; advocate for the profession, the members, and the consumers; be responsive to the interest of the members.
- Take more responsibilities for action between meetings.
- Reflect the characteristics of the membership, particularly in the different types of counseling and different types of settings, different types of specialties.
- A legal responsibility to the Governance of ACA and no other entity.
- Creates a culture of ownership; culture of responsible governance; clear on the duties and responsibilities of its members; and is high performing in terms of cost effectiveness.
- Continuing membership growth.

Thursday, March 18, 2010

Strategic Planning Session #2 - Developing the Emerging Leader

Group A:

- Many times we as leaders have to open the doors for others to emerge.
- What is our role around this table is maybe we have to tap other people and open doors for others.
- Have to have something for them to go into, a formal ACA Leadership Development Institute that has some creditability to it, that has status, you go through it for a period of time, and graduate, and then you have a pool of people from which to select.
- Developing an academy, a leadership track, having a curriculum that help leaders understand what it is like to be a leader, and graduating from that and that being part of your vita or part of your credentials, as we looked among leaders to serve.
- An inter-generational approach - have a mixture of the experienced leaders with emerging leaders.
- Consider the levels of involvement within ACA: the national level, regional and local levels. How do we formalize that so we are coming from the local level through the regional level to the national level – so that there is a pool?
- Is it cost effective to use technology for committees to see each other when meeting, instead of just using emails or listservs to communicate?
- How do we keep committee chair flowing and doing what they are supposed to be doing?

Group B:

- Having someone open the door for you, which is a function of the relationship you have with people, being invited to come along as a doc student or as a practitioner, be invited to participate.
- How do we reach out, what kind of leadership outreach can we do to create an open invitation for people to be involved in leadership situation.
- Reaching out to master level practitioner, how do we get master level students, those that are not going on to a doctoral level, involved?

- The establishment of an Emerging Leaders Committee for ACA. There seems to be a disconnect with people who want to become involved in leadership and getting them connect with leadership opportunities. Instead of the President choosing Committee appointment, the Emerging Leaders Committee or the Chair could assist in the selection. The Committee could reach out to Branches, Divisions, and Region to develop a pool, and give the President with a list of people that want to serve.
- If you cannot get to the Summer Leadership Institute, how do you get involved with leadership training opportunities? The idea of using the afternoon, at the end of Governing Council meeting at the conference, and pull from the pool of volunteers for the conference. Creating a leadership online training module that anybody can go to, and go through the training process and that creates a database of people who participated which is provided to the Emerging Leaders Chair as another way of creating a pool of people interesting in getting involved and getting them connected with leadership opportunities.
- For the millennial generation, creating a formalized, ACA recognized service opportunity at the local level that can impact their local area.

Group C:

- Leadership as service.
- Leadership and mentorship are words that belong together. And instead of mentoring, mattering. The need to expand the term of mentorship, we need to elicit voice for other people. Mentorship needs training.
- Leadership involves points of contact. Leadership involvement is not continuous; people come in and out based on other life demands. People can be involved in leadership in a lot of different ways. Points of contact would include research and dissemination. Research to find out what is working. Dissemination could be factoids in ACA eNEWS, information, and articles in *Counseling Today*, the Summer Institute, and also creating a digital platform.
- ACA can serve as a leader in the development of leadership. Other organizations could come to ACA to learn about what is successful leadership. Diversity can become an area where ACA can become an expert in leadership.

Group D:

- When a committee becomes inactive, we need to look at why, what is going on, and what can we do differently.
- Is this a crisis of leadership that prompted this line of thinking? Do we have a number of people stepping up to be candidates for office, who are running from Branches, Regions, and Divisions? Does not see this as a crisis, but more as preventative.
- Being invitational. Not be perceived as a closed group. Inclusivity is very important. Mentorship is important.
- Recognizing that certain groups, practitioners, do not have the financial support to serve in leadership positions, what can we do to facilitate that - maybe have to do more electronic?
- Millennial generation – Facebook for emerging leaders, Tweeting. The Millennial Generation does not have a problem with motivational level.
- A model of mentorship at Texas Tech – a new professor, one of three experiences (middle range) and one with tenure to working together. May serve as a model for us.
- We have some things within ACA that works very well and we need to acknowledge that.
- Problem is people asked to be involved and then are let down. We need a way of hooking those people in.
- Include a master level student, as well as the doctoral level student on Governing Council.

Other Comments:

- Offer training to be an effective mentor.
- Having Governing Council members being more active in between meetings, being a part of the suggestion provided by the groups, as a requirement of being a member of Governing Council.

- It is key to what we (Governing Council members) model so that others want to follow. We have to radiate that we are invitational in all that we do.
- Provide an opportunity to connect with yourself or others.
- Redefine how we define leadership.
- Not having our egos involved. Mentor without ownership.
- Millennial generation wants to be involved; it is what they have always done. Give them opportunities that are going to keep them interested and keep them involved.
- Look at existing structures before we try to invent new wheels. We need to look at what is out there and how we can work with it, capitalize on it, collaborate with it, rather than starting from scratch. Using what is out there in new and/or better ways.

20/20: A Vision for the Future of Counseling - Update

Lynn Linde provided a brief update on the 20/20: A Vision for the Future of Counseling. This was for informational purposes and no action was required.

ACA Institute for Leadership Training Update

Rich Yep summarized the plans for the 2010 Institute for Leadership Training. Lynn Linde also provided comments regarding 2009 Institute. Marcheta Evans shared some of her plans for the 2010 Institute.

Public Policy Update

Rich Yep gave a briefing on what the ACA Public Policy Staff is currently working on including:

- a. Reconciliation Bill - Medicare
- b. HR 3839 – Removing Physicians’ Referrals and Supervision under TRICARE.
- c. Veterans’ Administration – Veterans’ Affairs mandate to include counselors in providing service.
- d. Workforce Investment Act and Rehab Act

Invited Guests

Presentation from ACA Insurance Trust: Dr. David Capuzzi, Chair of the Insurance Trust, provided a report. He also showed a video product by the Insurance Trust about the Insurance Program.

Presentation from CACREP: Dr. Carol Bobby, CACREP President/CEO and Dr. Craig Cashwell, Chair, CACREP Board of Directors, provided information on Council for Accreditation of Counseling & Related Educational Programs .

Conference Update

Carol Neiman provided an update on the Conference. As of Monday, March 15, conference registration was 3411 – 2nd highest in the last ten years. This year we realized more revenue in terms registration and exceed goals in terms of sponsorship and exhibits.

Strategic Planning, Session #3 - Committees

Group A:

- To address active and inactive committee structure, repeal the Bylaw on Standing Committees.
- Each year Governing Council would decide which committees and task forces are funded and staffed.
- Change the policy on Governing Council being Ex-Officio members of Committees. So Governing Council members can be more active in the committee and have more accountability to and communication with Governing Council.

- To change how committee members are selected. Take a look at the application process and the form itself. Invitations are important. Obtain informed consent in terms of expectations of behavior and performance as a committee member.
- How are committees members orientated and educated?
- Direct or give specific charges or action items, from the President that is aligned with the Strategic Plan.
- Training for Committee Chairs is needed.

Group B:

- Have fewer standing committees, and more task forces. Task forces are a specifically geared group with a time frame with a specific task.
- To make sure that the Committees and task forces are tied to the Strategic Plan. Committees would have a dual purpose: 1) having a goal related to the Strategic Plan, and 2) additionally whatever they come up with that is more creatively thinking within the realm of the committee.
- A way of determining which committees are viable, to have the focus of the Strategic Plan be not limited to one committee. One of the Strategic Goals may have 2 or 3 committees that are working together.
- To provide continuity to have not one but two Governing Council members on the committee. One who would be the traditional liaison that is not a voting member and the second one who would be a voting member to take on more ownership and accountability. This would also be a way to extend the responsibilities of Governing Council members beyond the two meetings.
- At the beginning of the year, have all the committee members come together, and have a meeting, to talk about the purpose and goals of each committee.

Group C:

- Committees are good because they help encourage leadership development and it is a way to include those who want to be involved.
- Challenge of developing a pool for the President to tap into.
- There should be timelines and expectations of the committees. Governing Council members should be members of committees.
- Stressed the need to keep those that want to be involved engaged
- A review of the committee to see if they are accomplishing their goals. Every committee should have a sunset provision. Governing Council would decide on keeping a committee going or to sunset it.
- Moving the definitions or a reference to committees that are currently in the Bylaws to the Policies and Procedures Manual. That will give the Governing Council the ability to be more nimble and flexible in changes made without going through the Bylaws process.
- The Chair should report to governance.
- The Chair should not be someone “you recruit off the street.” The Chair should be somebody that has “jumped through more hoops” and has established themselves as someone that can run a committee as well as has the skills necessary to manage the group and also has an expertise in that area.
- The Chair must be responsible, well organized, be able to delegate, and be both relational and able to facilitate.
- We need to communicate how committees can impact the profession.
- The success is driven by the Strategic Plan, Governing Council gives a task, and the committee would go from there.
- Committees need to have direction, but also have room to be creative as well.
- Committees should be given the platform to report at Governing Council.

Group D:

- Strategic Planning drives everything.

- Looking a change and functionality – Does the current structure work? There are some committees that don't work.
- Committees and Task Forces are very different. Favored the Task Force concept because it is time driven, there is a purpose, there was a product, and it is tied directly to the Strategic Plan.
- Have a “follow-up Czar” – an oversight committee, a monitoring group, not necessary leadership, to be sure committees understand the strategic plan and are following through.
- Committees are a long range type of goal. Task Force would be time constraint.
- Do the Committees need to be in the Bylaws or just in Policies?
- The committees and task forces would represent the professional lens but are not experts. Staff often has more expertise.
- Keeping a database of potential committee and task force members with areas of expertise to use as a pool.

Friday, March 19, 2010

Selection of Representative to Financial Affairs Committee, Executive Committee and Nominations and Election Committee

Financial Affairs Committee

Division Representative – Carolyn Thomas

Region Representative – Kelley Kenney

Nominations and Election Committee

Division Representative – Hugh Crethar

Region Representative – Joe Dear

Executive Committee

Division Representative – Cirecie West-Olatunji

Region Representative – Annette Bohannon

New Business

It was moved by K. Kenney and seconded by J. Whitman that: ACA take a stand by drafting a statement of concern and oppositions to state and federal legislators regarding their exclusion of LGBTQ policies at Virginia Public Colleges and Universities and Pennsylvania State-owned colleges and universities, and strongly urge them to include these populations as a protected group in these policies. They should also draft a letter of support to the PASSHE LGBTQ consortium and similar group for Virginia colleges and universities for their efforts in this regard.

It was requested that the Motion be amended to include other states and the letter be published to notified ACA members.

It was moved by J. Whitman and seconded by K. Kenney to: Add: and other states university/college system as the issue arises. In addition, we move that ACA publish the letter to notify ACA membership via ACA publications electronic and print. Motion passed.

The amended motion reads:

It is moved by K. Kenney and seconded by J. Whitman that: ACA take a stand by drafting a statement of concern and opposition to state and federal legislators regarding their exclusion of LGBTQ policies at Virginia Public Colleges and Universities and Pennsylvania State-owned colleges and universities, and strongly urge them to include these populations as a protected group in these policies. They should also draft a letter of support to the PASSHE LGBTQ consortium and similar groups for Virginia colleges and

universities for their efforts in this regard and other state university/college systems as the issue arise. In addition we move that the letter be published to notify ACA membership via ACA Publications electronic and print. Motion passed.

Audit Committee

It was moved by the Financials Affairs Committee that: The Governing Council amends the Bylaws to create an Audit Committee to oversee the audit process from auditor selection through the approval of final audit reports. Committee members: Thelma Daley (Chair), Jane Goodman, J. Scott Young, and Kelly Duncan. Motion passed.

Motion to amend:

It was moved by Erford and seconded by K. Duncan to: Removed amends the Bylaws. And identify who will be on the Committee. Motion passed.

The amended Motion reads:

It was moved by the Financials Affairs Committee that: The Governing Council creates an Audit Committee to oversee the audit process from auditor selection through the approval of final audit reports. Committee members: Thelma Daley (Chair), Jane Goodman, J. Scott Young, and Kelly Duncan. Motion passed.

DSM Task Force

It was moved by B. Erford and seconded by K. Duncan: ACA establish a task force to solicit member feedback and provide a written response to the American Psychiatric Association's request for comment on the draft of the DSM-V. Members include Charles Pemberton (Chair), K. Dayle Jones, Camille Clay, Monica Kintigh, and Jacqueline Swank. Motion passed.

Policies and Procedures for ACA Committees

It was moved by B. Erford and seconded by K. Duncan that: Policy AR2, Part B be repealed so that current Governing Council Members can serve as voting members of the ACA Committees to which they are duly appointed and confirmed by the Governing Council.

Motion to amend:

It was moved by J. Culbreth and seconded by N. Moskowitz to: Amend the motion to change can to shall and add with the exceptions for the Financial Affairs Committee and the Nominations and Election Committee. Motion passed.

The amended motion reads:

It was moved by B. Erford and seconded by K. Duncan that: Policy AR2, Part B be repealed so that current Governing Council Members shall serve as voting members of the ACA Committees to which they are duly appointed and confirmed by the Governing Council with the exceptions for the Financial Affairs Committee and the Nominations and Election Committee. Motion passed.

Governing Council Agenda – New Business

It was moved by J. Whitman and seconded by H. Crethar that: New business on Governing Council Agenda is moved to the first half of the second day for all future meetings. Motion withdrawn.

Presentation from NBCC:

Dr. Thomas Clawson, NBCC President and CEO, and Dr. Kurt Kraus, Chair of the NBCC Board of Directors, provided information regarding the National Board for Certified Counselors.

ACA Legislative Agenda

It was moved by the Public Policy and Legislation Committee that: The Governing Council approves the ACA Legislative Agenda for the second session of the 111th Congress, 2010. Motion passed.

Bylaws Change

It was moved by C. Kern and seconded by L. Bradley to: Repeal Article XII, Section 1 and 2 from the Bylaws. Motion referred to the Bylaws Committee.

Acknowledgements

It was moved by B. Erford and seconded by K. Duncan: Members of ACA Governing Council and Staff express high commendations and appreciation to President Lynn Linde for the extraordinary leadership displayed throughout her tenure. Her enthusiasm, grace under pressure, flexibility, inclusivity, and knowledge of, and dedication to, the organization, provide an exemplary model of professionalism and excellence. It is further moved, that this be accepted by acclamation. Motion passed by acclamation.

Adjournment

There being no further business, the meeting of the ACA Governing Council was adjourned at 11:20 a.m. on March 19, 2010.